



Carleton
University

Sprott
School of Business

**CARLETON UNIVERSITY
SPROTT SCHOOL OF BUSINESS
BUSI 2204 B
WINTER 2024
BASIC MARKETING**

LAST UPDATED ON DECEMBER 3, 2023

Instructor: Yuliya Melnyk

Class Time: Wednesday, 6:05pm-8:55pm (Eastern Standard Time)

Office: By appointment

Office Hours: By appointment – TBD

Email: yuliyamelnyk@mail.carleton.ca

Modality: In-person

PRECLUDED COURSES

Precludes additional credit for BUSI 2208 and BIT 2002.

COURSE DESCRIPTION FROM UNDERGRADUATE CALENDAR

Basic problems and practices in marketing. Marketing planning tools and strategies of firms.



COURSE OBJECTIVES

The main objectives of this course are to introduce students to the basic marketing concepts, methods and terminology, and to enable you to develop an understanding of marketing's role in modern organizations, on the one hand, and in the Canadian economic and social framework, on the other.

The course will:

- ❑ examine the role of marketing and review its theoretical justification.
- ❑ introduce the main concepts, principles, and terminology of marketing.
- ❑ study environmental forces in markets and the behaviour of consumers within them.
- ❑ familiarize participants with the main elements of marketing strategy.
- ❑ outline the characteristics of marketing strategies in different application contexts.
- ❑ provide an opportunity to begin developing the analytical and implementation skills needed for effective decision making in marketing and other management disciplines.
- ❑ provide the opportunity to develop team -work skills and group leadership skills.

In addition, the course is designed to provide you with an opportunity to develop basic research and communication skills necessary to marketing decision-making and a successful career in marketing. As an introductory course, it will present a comprehensive overview of the entire marketing process. Other courses offered in the Marketing area will allow you to pursue your interests in more depth.

REQUIRED RESOURCES

The required Textbook:

Armstrong, Gary, Philip Kotler, Valerie Trifts et al. (2021) *Marketing: An Introduction, 7th Canadian Edition*. Pearson Canada Inc. eText

The Case

Individual Marketing Plan Report Case: Dough T.O: A Sweet Expansion Opportunity

Please note that this case, and others used in classroom sessions, will be made available at no cost through the Ares link on the course website.

COURSE NORMS

Use of Brightspace

This course uses Brightspace, Carleton's new learning management system. To access your courses on Brightspace go to <https://carleton.ca/brightspace>. For help and support, go to <https://carleton.ca/brightspace/students>.

The course Brightspace website contains all the pertinent course information. This site will be the primary source for course announcements and distribution of materials including assignments, supplemental readings, etc. Grades will be posted to Brightspace as soon as they become available.

Email Policy

If you wish to contact the instructor by email directly, please add "BUSI 2204B" in your email's subject line. In keeping with Carleton University policy, your @cmail email account must be used for any enquiries which involve confidential student information (e.g., about grades or health issues). During the regular week, the instructor will endeavor to answer your emails within 48 hours and within 24 hours during assignments and exam periods.

Course Material Sharing Policy

Student or professor materials created for this course (including presentations and posted notes/slides, labs, case studies, assignments and exams) remain the intellectual property of the author(s). They are intended for personal use and may not be reproduced or redistributed without prior written consent of the author(s).

Recording or Videotaping Policy

Students are NOT permitted to audio or video record any portion of the class lectures, nor are you permitted to make digital images of the lecture slides. If you feel you require this form of accommodation, please contact the Paul Menton Centre to formally request accommodation.

Privacy Warnings and Big Blue Button Recordings

Big Blue Button classes may be recorded by the professor. A recording of the live lectures may be posted, approximately 48 hours after the live session. Students are not

authorized to make a copy of the recorded class; it is provided for viewing purposes of students enrolled in the class only and further distribution or sharing is strictly prohibited.

If a student is concerned or needs to make special arrangements to accommodate specific privacy issues, he or she must bring these matters to the attention of the professor within the first week of the term so that reasonable accommodations can be made or an alternate course can be selected by the student.

EVALUATION CRITERIA

To accomplish the course objectives several learning methods are utilized. You are strongly encouraged to participate in class discussions, which are the best vehicle to fully express your ideas and to let others benefit from them. Short cases or other exercises may also be integrated into the course lectures and discussions. A comprehensive project will give you the opportunity to probe and report on a marketing situation that is of particular interest to you (and your group members). An in-class midterm exam and a final examination will help you consolidate the knowledge acquired throughout the course. The evaluation criteria are summarized as follows:

1. Case Analysis (Individual)	15%
2. Marketing Plan Project (Group) Written Report	35%
3. Midterm Exam	20%
4. Final Exam	30%
TOTAL	100%
* Bonus Mark	Up to 2%

1. Case Analysis:

Cases are brief descriptions of a situation in which an organization finds itself at a certain point in time. The main purpose of casework is to apply the marketing concepts discussed in class to a particular marketing scenario. The report should use the headers

shown in the case grading rubric posted on Brightspace.

2. Comprehensive Marketing Plan Project: (team sizes will be announced on the first day of class)

The written Marketing Plan project will be implemented, and a report written as a group. **Group membership is self-assigned by the student through the Brightspace self-selection link.** Only one project write-up is required for the entire group.

The purpose of the project is to allow you to take a real-life marketing problem, analyze it, and offer a well thought out solution. **A grading rubric is posted on Brightspace.**

The Assignment

As a group, select a real life-marketing problem of interest to you.

This problem may be one faced by a company of which you are a part, or one faced by a company where you can get access to enough information to work on solving the marketing problem. Alternatively, you may have an idea about a business you'd like to be in, or a product you'd like to market and could select the marketing problems associated with that idea to work on in your project. Possible sources of organizations that could serve as a project site include personal jobs or volunteer activities, family and friends, press stories, etc.

Once you have selected the problem, proceed to gather information, set objectives, conduct your analysis, evaluate alternatives and make your recommendations.

The project consists of a case analysis of a real-world current issue for an organization that you will locate and identify. Your report will consist of a detailed and comprehensive description of the situation facing the manager and an analysis with recommendations for action for the organization.

Instructor approval (or pre-clearance) of your selected topic is required.

Organization and format

The report must be in the form of a word-processed document and should not exceed 15 pages, double spaced not including appendices, exhibits, and references. Be concise. Double-spaced typing with 1" margins on all sides on 8 1/2 x 11" paper, Times Roman 12-point font or its equivalent is assumed in the length limit. Properly acknowledge all material used in your report that is not your own. Please use in-line citations and include a list of sources cited (Chicago Manual of Style, author/date style. For more information, consult: <http://library.osu.edu/sites/guides/chicagodp.php>).

3 and 4. Midterm and Final Exam

The midterm will be based on the textbook chapters and all lectures and materials covered in class up to the date of the midterm. The format of the exam will be announced in class prior to the exam.

No make-up exam will be given unless it is a documented extreme circumstance. In all cases, you must provide supporting documentation within five days after the originally scheduled midterm exam. The exams should be completed by your own efforts and should not collaborate with any other person for ideas or answers. Violations of academic integrity are a serious academic offence, weaken the quality of the degree, and will not be tolerated. Penalties may include a grade of Failure on the submitted work and/or course; academic probation; a refusal of permission to continue or to register in a specific degree program; suspension from full-time studies; suspension from all studies at Carleton; expulsion from Carleton, amongst others.

Should you wish to review your exams, you need to book an appointment with the professor within one week after receiving your exam grade. The final examination will be held during the formal exam period. The exact date and time will be announced later in the term. Students are advised to take final exam dates into consideration prior to making any travel arrangements. The final exam will be based on all topics covered (in class and in the readings) during the term, with emphasis on the latter part of the course. The format of the final exam will be discussed in class.

***Bonus Marks:**

Students have the opportunity to earn bonus credit in this course as follows:

Skill Development Workshops: This course has been registered in the Incentive Program offered through the Centre for Student Academic Support (CSAS). CSAS Skill Development Workshops are designed to help students cultivate and refine their academic skills for a university environment. To earn up to 2% bonus marks you must register with CSAS within the first two weeks of the term. You are expected to attend up to 2 workshops throughout the term. You may, of course, attend as many sessions as you like, but the maximum bonus credit is 2%. This credit will be added to your final grade at the end of the term.

To see the complete Skill Development Workshop schedule, please visit mySuccess via Carleton Central. You can also view your CSAS Skill Development Workshop attendance history at any time by logging into my Success. In addition to the CSAS Skill Development Workshops hosted on campus, CSAS offers several online workshops. If you are interested in participating in an online workshop, you can enroll through the CSAS website: www.carleton.ca/csas.

Finally, please review the Incentive Program participation policies. You can find more information about these policies here: carleton.ca/csas/incentive-program/. If you have

any questions related to the Incentive Program or the CSAS Skill Development Workshops, please contact the Centre for Student Academic Support at csas@carleton.ca or 613-520-3822.

LATE PENALTY

All assignments are due by 11:59 p.m. on the day that the professor states the assignment is due. Late assignments are penalized at the rate of 5% of the value of the assignment per day (e.g., an assignment worth 15 marks will be penalized 0.75 marks per day). Assignments that are late beyond seven days from the original due date will not be accepted and the student(s) shall receive a mark of zero (0). This course is very demanding. It is to your advantage to keep up with the required work and hand your assignments in on time.

GROUP PEER EVALUATION

A group grade will be assigned to all members in the group for the final marketing plan. Each group member needs to submit a peer evaluation form by the specified deadline. The evaluation form with detailed instruction is available at the course website.

INABILITY TO COMPLETE A GROUP ASSIGNMENT DUE TO ILLNESS OR OTHER EMERGENCIES

The situation of students who cannot contribute to the group marketing plan assignments due to illness or family emergency will be dealt with according to the provisions of your Group and the resulting peer evaluations. Please be sure that you contribute and are aware of the provisions and norms outlined in your group.

INFRACTION OF ACADEMIC INTEGRITY

As part of your group marketing assignment, you must complete and upload the 'Declaration of Academic Integrity' form available on Brightspace. Since you are considered to be working on the entire assignment together, you are all jointly and individually responsible for any infractions of academic integrity. This means that if one of you plagiarizes or fails to cite sources, all of you will receive the same penalty. You do not have recourse to the excuse that you personally did not complete that portion of the assignment – this is GROUP work.

CLASS SCHEDULE

While every attempt will be made to keep to the schedule listed below, unforeseen circumstances may necessitate modifications throughout the semester.

Session /Date	Topics	Readings/Assignments
1 Jan 10	- Introduction to Marketing: Course Overview - Marketing: Creating Customer Value and Engagement -	Chapter 1
2 Jan 17	- Sustainable Marketing - Company and Marketing Strategy - Discuss Grading Rubric for Dough T.O. Case	Chapter 16 Chapter 2
3 Jan 24	- Library Information Session - Analyzing the Marketing Environment - Managing Marketing Information to Gain Customer Insights	Chapter 3 Chapter 4
4 Jan 31	- Understanding Consumer and Business Buyer Behaviour	Chapter 5
5 Feb 7	- Segmentation, Targeting and Positioning	Chapter 6 Group Project Proposal Due
6 Feb 14	- Midterm Examination – Chapter 1,2,3,4,5,6,16	2:35 to 4:35 AM EST
Feb 21	NO CLASS - READING WEEK	
7	- Products, Services and Brands Developing New Products	Chapter 7 Chapter 8

Feb. 28		Dough T.O. Case due by 11:59 PM, EST.
8	- Pricing	Chapter 9
Mar 06	- Marketing Plan Rubric Review	
9	- Marketing Channels and Supply Chains	Chapter 10
Mar 13	- Retailing	Chapter 11
10	- Integrated Marketing Communications	Chapter 12
Mar 20	- Advertising in a Pandemic	
11	- Sales Promotion and Personal Selling	Chapter 13
Mar 27		
12	- Direct, Online, Social Media & Mobile Marketing	Chapter 14
Apr 03	- Course Wrap-up	Group Marketing Plan Project due by 11:59 PM, Eastern Standard Time, with Group Academic Integrity Declaration and Peer evaluation Form

Final exam: to be held in person during the university's formal exam period.

Contribution to Learning Goals of the Program ([BCom](#), [BIB](#)):

Program Learning Goal	Competencies Not Covered	Competencies Introduced (only)	Competencies Taught But Not Assessed	Competencies Taught and Assessed
CHECK (X) ONE PER ROW				
BC1 Knowledge <i>Graduates will be skilled in applying foundational business knowledge to appropriate business contexts.</i>				X
BC2 Collaboration <i>Graduates will be collaborative and effective contributors in team environments that respect the experience, expertise and interest of all members.</i>		X		
BC3 Critical Thinking <i>Graduates will be discerning critical thinkers, able to discuss different viewpoints, challenge biases and assumptions, and draw conclusions based on analysis and evaluation.</i>		X		
BC4 Communication <i>Graduates will be effective and persuasive in their communications.</i>				X

BI5 Global Awareness (BIB ONLY) <i>Graduates will be globally-minded.</i>	X			
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IMPORTANT ADDITIONAL INFORMATION

Course Sharing Websites

Materials created for this course (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the author(s). They are intended for personal use and may not be reproduced or redistributed without prior written consent of the author(s).

Required calculator in BUSI course examinations

If you are purchasing a calculator, we recommend any one of the following options: Texas Instruments BA II Plus (including Pro Model), Hewlett Packard HP 12C (including Platinum model), Staples Financial Calculator, Sharp EL-738C & Hewlett Packard HP 10bII

Group work

The Spratt School of Business encourages group assignments in the school for several reasons. They provide you with opportunities to develop and enhance interpersonal, communication, leadership, follower-ship and other group skills. Group assignments are also good for learning integrative skills for putting together a complex task. Your professor may assign one or more group tasks/assignments/projects in this course. Before embarking on a specific problem as a group, it is your responsibility to ensure that the problem is meant to be a group assignment and not an individual one.

In accordance with the Carleton University Undergraduate Calendar (p 34), the letter grades assigned in this course will have the following percentage equivalents:

A+ = 90-100	B+ = 77-79	C+ = 67-69	D+ = 57-59
A = 85-89	B = 73-76	C = 63-66	D = 53-56
A - = 80-84	B - = 70-72	C - = 60-62	D - = 50-52
F = Below 50			

Grades entered by Registrar:

WDN = Withdrawn from the course

DEF = Deferred

Academic Regulations

University rules regarding registration, withdrawal, appealing marks, and most anything else you might need to know can be found on the university's website, here:

<http://calendar.carleton.ca/undergrad/regulations/academicregulationsoftheuniversity/>

Requests for Academic Accommodation

You may need special arrangements to meet your academic obligations during the term. For an accommodation request, the processes are as follows:

Pregnancy Accommodation

Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details, visit the Equity Services website:

carleton.ca/equity/wp-content/uploads/Student-Guide-to-Academic-Accommodation.pdf

Religious obligation

Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details, visit the Equity Services website:

carleton.ca/equity/wp-content/uploads/Student-Guide-to-Academic-Accommodation.pdf

Academic Accommodations for Students with Disabilities

If you have a documented disability requiring academic accommodations in this course, please contact the Paul Menton Centre for Students with Disabilities (PMC) at 613-520-6608 or pmc@carleton.ca for a formal evaluation or contact your PMC coordinator to send your instructor your Letter of Accommodation at the beginning of the term. You must also contact the PMC no later than two weeks before the first in-class scheduled test or exam requiring accommodation (if applicable). After requesting accommodation from PMC, meet with your instructor as soon as possible to ensure accommodation arrangements are made. carleton.ca/pmc

Survivors of Sexual Violence

As a community, Carleton University is committed to maintaining a positive learning, working and living environment where sexual violence will not be tolerated, and its survivors are supported through academic accommodations as per Carleton's Sexual Violence Policy. For more information about the services available at the university and to obtain information about sexual violence and/or support, visit: carleton.ca/sexual-violence-support

Accommodation for Student Activities

Carleton University recognizes the substantial benefits, both to the individual student and for the university, that result from a student participating in activities beyond the classroom experience. Reasonable accommodation must be provided to students who compete or perform at the national or international level. Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist.

<https://carleton.ca/senate/wp-content/uploads/Accommodation-for-Student-Activities-1.pdf>

For more information on academic accommodation, please contact the departmental administrator or visit: students.carleton.ca/course-outline

Academic Integrity

Violations of academic integrity are a serious academic offence. Violations of academic integrity – presenting another’s ideas, arguments, words or images as your own, using unauthorized material, misrepresentation, fabricating or misrepresenting research data, unauthorized co-operation or collaboration or completing work for another student – weaken the quality of the degree and will not be tolerated.

Process: If an alleged violation occurs, all relevant documentation will be forwarded to the Dean. If the allegation proves true, the penalties may include; a grade of Failure on the submitted work and/or course; academic probation; a refusal of permission to continue or to register in a specific degree program; suspension from full-time studies; suspension from all studies at Carleton; expulsion from Carleton, amongst others.

For a first offence, at a minimum, the penalty assigned will normally be a zero on the submitted work and at least a minimum full grade reduction of the final course grade. For a second offence, at a minimum, the penalty assigned will normally lead to a suspension from studies.

Students are expected to familiarize themselves with and follow the Carleton University Student Academic Integrity Policy which is available, along with resources for compliance at: <https://carleton.ca/registrar/academic-integrity/>.

Sprott Student Services

The Sprott Undergraduate Student Services Office offers program advising and overall student success support. Our team is available to discuss your academic goals and your program progression plans. We can also work with you to develop strategies for success, including study skills for Business. If you experience any difficulty this term or if you would like to access support, please contact our team at bcom@sprott.carleton.ca or at bib@sprott.carleton.ca.

Centre for Student Academic Support

The Centre for Student Academic Support (CSAS) is a centralized collection of learning support services designed to help students achieve their goals and improve their learning both inside and outside the classroom. CSAS offers academic assistance with course content, academic writing and skills development. Visit CSAS on the 4th floor of MacOdrum Library or online at: carleton.ca/csas.

Important Information:

- Students must always retain a copy of all work that is submitted.
- All final grades are subject to the Dean’s approval.

- For us to respond to your emails, we need to see your full name, CU ID, and the email must be written from your valid CARLETON address. Therefore, in order to respond to your inquiries, please send all email from your Carleton CMail account. If you do not have or have yet to activate this account, you may wish to do so by visiting <https://carleton.ca/its/get-started/new-students-2/>
