

*BUSI 2001R- Intermediate
Accounting I
Winter 2023*

COURSE OUTLINE

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|--------------------------------|--|
| <i>Instructor</i> | Ouafa Sakka, Ph.D. |
| <i>Office</i> | 7038 NI |
| <i>E-mail</i> | Ouafa.Sakka@Carleton.ca |
| <i>Class Time and Location</i> | N/A - OnLine |
| <i>Office Hours</i> | By appointment. Send me an e-mail if you need to meet and we can set up a suitable time. |

Teaching Assistants: TBD- will be posted in Brightspace.

Calendar description

An examination of accounting and reporting issues related primarily to asset valuation and revenue recognition.

Prerequisites

BUSI 1001 or 1004 (with a grade of C or better in each).

This course is a prerequisite to:

- BUSI 2002- Intermediate Accounting II (**with a grade of C or higher**)
- BUSI 3007- Auditing I

The School of Business enforces all prerequisites.

Course Description and Objectives

This is the first of two Intermediate Accounting courses, which cover the traditional financial accounting topics as well as recent developments within the accounting profession. This first course consists in a comprehensive review of the accounting cycle including all financial statements, revenue recognition, with a focus on the asset side of the balance sheet. The two main objectives of this course are:

- To develop an understanding of the objectives of accounting and the concepts, principles, policies and procedures underlying current professional practice in the preparation of financial reports
- To promote a full understanding of the nature of financial statements and the inherent limitations in their preparation and use.

This course will be based on International Financial Reporting Standards (IFRS) and Accounting Standards for Private Enterprises (ASPE).

Required Course Materials

Textbook: Kieso, Weygandt, Warfield, Wiecek, McConomy, Intermediate Accounting – Volume 1, 13th Canadian Edition, Wiley, 2022.

WileyPLUS: Please note that having access to **WileyPLUS** is **mandatory** to be able to complete the assignments. To have access to the Assignments, you need to log in to Brightspace (you cannot access them through Wiley website).

Both available at Carleton Book Store. Alternatively, you can order the book and the access to WileyPlus directly through Wiley Canada on their web site. Once you get the code, enter it in Brightspace to have access to the e-book and other student resources.

Software: Excel, recent version

Calculator: You will need a financial calculator for this course. If you do not wish to purchase a financial calculator, then you will be able to do the calculations using formulas in Excel. If you are planning on taking future business courses, you should consider purchasing one of the following financial calculators:

- Texas Instruments BAII- Plus (or Pro model)
- Hewlett-Packard 10BII Business Calculator or HP 12
- Staples Financial Calculator

On-Line Databases

International Financial Reporting Standards
Accounting Standards for Private Enterprises
Available in the Library on-line Database

Course Format:

The main section of this course is online, asynchronous with some synchronous elements. The synchronous live sessions will be announced in advance and recorded. Note however that the midterm and the final exam will be **in-person**.

Examinations and Grading

| | |
|----------------------|-------------|
| Assignments | 30% |
| Mid-Term | 25% |
| Final Exam – 3 hours | <u>45%</u> |
| | <u>100%</u> |

The assignments will be due on the following dates at midnight:

| <u>Assignment</u> | <u>Topic Coverage</u> | <u>Due Date</u> |
|-------------------|-----------------------|-----------------|
| 1 | 1, 2, 3 | Jan 29 |
| 2 | 4, 5 | Feb 5 |
| 3 | 6, 7 | Feb 12 |
| 4 | 8, 9, 10 | Feb 27 |
| 5 | 12, 13 | Mar 12 |
| 6 | 14 | Mar 19 |
| 7 | 15 | Apr 2 |
| 8 | 16, 17 | Apr 12 |

Your final assignment grade will consist of **the best 7 out of 8 assignments**.

The *mid-term examination* will be held on **Saturday March 4th from 10:00am – 12:00pm in-person**. The mid-term will cover **topics 1-11**.

The only valid excuse for missing the mid-term is for medical reasons or death in the family and must be documented with a medical certificate. Any other reason (such as travel, etc...) cannot be considered. The medical note must be dated **Tuesday March 7th** at the latest. You can scan the medical note, or take a picture and e-mail it to me. In order to be eligible to write a deferred mid-term exam, you must provide me with the medical note by end of day on **Wednesday March 8th**.

The mid-term will be marked by the teaching assistants and myself. We follow a rigorous quality control process that reasonably assures that the grade awarded on your mid-term is fair. However, no system is 100% error-free, so it is possible that you may wish to call into question a grade that has been awarded. If this happens, please let me or the TAs know within 7 days from the date the midterm solutions were made available to you.

The *final examination* will be held in the regular examination period (April 15-27) **in-person**. The duration of the exam will be 3 hours. The final examination will cover the whole course. You need to obtain a minimum grade of 40% on the final exam to pass this course.

The default assumption is that students will write the final exam in-person on campus. If a student is not be able to come to campus because they are studying remotely, they can apply to write at a distance (<https://carleton.ca/ses/distance-exams/>). We will be leveraging automated e-Proctoring software, to ensure integrity of the test/exam process. However, we recognize that there may be exceptional circumstances that prohibit the use of technology (i.e., technical infrastructure issues), and for these cases, students may apply to have an in-person, proctored, exam at an eligible post-secondary institution. There is a cost associated for this service: \$92 for those writing within Canada, and \$165 for those writing outside of Canada. If technology is leveraged, the international fee will be waived in favor for the within Canada rate. For students who require the use of a proctor at a post-secondary institution, the student will also be responsible for this additional fee. Students need to apply for this service by **January 25, 2023**.

e-Proctoring: Please note that remote examinations in this course will use a remote proctoring service provided by Scheduling and Examination Services. You can find more information at <https://carleton.ca/ses/e-proctoring/>.

The minimum computing requirements for e-proctoring service are as follows:

- Hardware: Desktop, or Laptop
- OS: Windows 10, Mac OS 10.14, Linux Ubuntu 18.04
- Internet Browser: Google Chrome, Mozilla Firefox, Apple Safari, or Microsoft Edge
- Internet Connection (High-Speed Internet Connection Recommended)
- Webcam (HD resolution recommended)

Note: Tablets, Chromebooks and Smartphones are not supported at this time. Windows-based tablets are not supported at this time.

Student's Responsibilities with regards to deadlines

It is your responsibility to ensure that you meet (1) the assignment deadlines above, (2) the mid-term date and time, and (3) the final exam date and time. It's as easy as entering these in your calendar on your smart phone or paper agenda. If you send me an e-mail asking me for any sort of accommodation on any of the above, I will reply in the negative.

When you register for this course, you are doing so on the assumption that you are fully available for the mid-term exam on March 4th and the final exam period (April 15-27).

The 'Topic Materials' Files

These documents located in Brightspace provide you with the road map to the course:

- the first page of the Topic File provides you with the list of the videos you should be watching and the order in which you should be watching them,
- the remaining pages provide you with a copy of the PowerPoint slides and in-class problems that are taken up in the videos.

All you literally need to do is to print the Topic Materials files out and follow along.

How to do well in this course:

WATCH ALL VIDEOS, AND PRACTICE, PRACTICE, PRACTICE...

To perform well in this course, you must spend time **answering extra problems** and checking the answers to test your understanding. For every topic, you will find an “**End-of-Chapter**” **file** that provides additional problems **with solutions**. Also, before the midterm and the final exam I will be posting practice questions from previous years’ test and exams. To maximize your learning, you should make an honest attempt at the question before peeking at the solution. Simply reading a question and then turning to the solution right away is next to useless. You will find that there is likely to be a direct correlation between the number of problems you prepare and your course grade.

Teaching Assistants and Support

Teaching assistants are available to support you throughout this course. They will answer any questions posted to the Discussion Forums in a timely manner. In addition, you can book office hours with the TAs through Brightspace.

FINAL THOUGHTS

For many students, this course is a difficult one. Part of this difficulty stems from a challenging subject matter, but the biggest difficulty comes from failing to devote enough effort to working with the material. Like calculus and other courses where no two problems look alike, accounting requires that you practice working with it—over and over and over. You are unlikely to learn by merely watching someone else "do accounting." More often than not, you will find that when the professor or teaching assistant does it, it looks easy. When you get home and you try to do it on your own, all of a sudden it's not so easy.

These observations have a number of implications. First, you will have to spend many hours working on the course. This class contains lots of new vocabulary and concepts, so don't be afraid to ask us for clarification or examples. After watching the assigned videos, you should review both your class notes and the suggested solutions to the assigned problems to improve your understanding. It is absolutely essential that you keep up with the assigned reading and end-of-chapter problems.

In exchange for your hard work, you can expect the same from us. For example, expect the material to be well organized in Brightspace and posted early. Expect me and the TAs to enthusiastically answer any and all of your questions, either during office hours, or via Brightspace discussion group postings. Expect me to provide timely feedback on how well you are understanding the material.

Topical Outline –

| <i>Week#</i> | <i>Week of</i> | <i>Topic</i> |
|--------------|----------------|--|
| 1 | Jan 9 | 1 – Accounting Information Systems |
| 2 | Jan 16 | 2 – Cash 3 – Accounts Receivable |
| 3 | Jan 23 | 4 – Note Receivable/Payable 5 – Inventories |

Assignment 1 due Jan 29 (Topics 1, 2, 3)

| | | |
|---|--------|---|
| 4 | Jan 30 | 6 – PPE: Recognition, Measurement, Depreciation and Derecognition |
|---|--------|---|

Assignment 2 due Feb 5 (Topics 4, 5)

| | | |
|---|-------|---|
| 5 | Feb 6 | 7 – PPE: Decommissioning Costs and Asset Retirement Obligations 8 – NonMonetary Transactions |
|---|-------|---|

Assignment 3 due Feb 12 (Topics 6 and 7)

| | | |
|---|--------|--|
| 6 | Feb 13 | 9 - PPE: Revaluation Model 10 – Borrowing Costs 11 – Intangible Assets |
|---|--------|--|

February 20-24 Winter Reading Week

Assignment 4 due Feb 27 (Topics 8, 9, 10)

| | | |
|---|--------|--|
| 7 | Feb 27 | 12 – Impairment of Assets 13 – Assets Held for Sale and Discontinued Operations |
|---|--------|--|

March 4 Mid-Term from 9:00a.m. to 11:00a.m. (Topics 1-11)

| | | |
|---|-------|--|
| 8 | Mar 6 | 14 – Investment in Financial Instruments |
|---|-------|--|

Assignment 5 due Mar 12 (Topics 12, 13)

| | | |
|---|--------|--|
| 9 | Mar 13 | 15 – Revenue from Contracts with Customers |
|---|--------|--|

Assignment 6 due Mar 19 (Topic 14)

10 Mar 20 15 – Revenue from Contracts with Customers – cont'd

11 Mar 27 16 – Financial Statements

Assignment 7 due Apr 2 (Topic 15)

12 Apr 3 17 – Statement of Cash Flow

Assignment 8 due Apr 12 (Topics 16-17)

Textbook References for each topic

| Topic | | Textbook Reference |
|-------|---|--|
| 1 | Accounting Information Systems | Chapter 0- Accounting Cycle Review Appendix C – The Accounting Information System (available from the e-book only) |
| 2 | Cash | Ch 7 – Cash and Receivables |
| 3 | Accounts Receivable | Ch 7 – Cash and Receivables |
| 4 | Notes Receivable / Payable | Ch 7 – Cash and Receivables |
| 5 | Inventories | Ch 8 – Inventories |
| 6 | PPE: Recognition, Measurement, Depreciation and Derecognition | Ch 10 – PPE: Accounting Model Basics Ch 11 – Depreciation, Impairment and Disposition |
| 7 | PPE – Decommissioning Costs and Asset Retirement Obligations | Ch 10 – PPE: Accounting Model Basics Ch 11 – Depreciation, Impairment and Disposition |
| 8 | Nonmonetary Transactions | Ch 10 – PPE: Accounting Model Basics |
| 9 | PPE – Revaluation Model | Ch 10 – PPE: Accounting Model Basics |
| 10 | PPE – Borrowing Costs | Ch 10 – PPE: Accounting Model Basics |
| 11 | Intangible Assets | Ch 12 – Intangible Assets and Goodwill |
| 12 | Impairment of Assets | Ch 11 – Depreciation, Impairment and Disposition Ch 12 – Intangible Assets and Goodwill |
| 13 | Assets held for Sale and Discontinued Operations | Ch 11 – Depreciation, Impairment and Disposition Ch 4 – Reporting Financial Performance |
| 14 | Investments in Financial Instruments | Ch 9 - Investments |
| 15 | Revenue from Contracts with Customers | Ch 6 – Revenue Recognition |
| 16 | Financial Statements | Ch 1 – The Canadian Financial Reporting Environment Ch 2 – Conceptual Framework Ch 4 – Reporting Financial Performance Ch 5 – Financial Position and Cash Flows |
| 17 | Statement of Cash Flow | Ch 5 – Financial Position and Cash Flows |

Course Requirements & Methods of Evaluation (including due dates):
 Course Schedule:

Contribution to Learning Goals of the Program ([BCom](#), [BIB](#)):

| Program Learning Goal | Competencies Not Covered | Competencies Introduced (only) | Competencies Taught But Not Assessed | Competencies Taught and Assessed |
|---|--------------------------|--------------------------------|--------------------------------------|----------------------------------|
| CHECK (X) ONE PER ROW | | | | |
| BC1 Knowledge <i>Graduates will be skilled in applying foundational business knowledge to appropriate business contexts.</i> | | | | x |
| BC2 Collaboration <i>Graduates will be collaborative and effective contributors in team environments that respect the experience, expertise and interest of all members.</i> | x | | | |
| BC3 Critical Thinking <i>Graduates will be discerning critical thinkers, able to discuss different viewpoints, challenge biases and assumptions, and draw conclusions based on analysis and evaluation.</i> | | x | | |
| BC4 Communication <i>Graduates will be effective and persuasive in their communications.</i> | x | | | |
| BI5 Global Awareness (BIB ONLY) <i>Graduates will be globally-minded.</i> | | | | |

ADDITIONAL INFORMATION

Course Sharing Websites

Materials created for this course (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the author(s). They are intended for personal use and may not be reproduced or redistributed without prior written consent of the author(s).

Required calculator in BUSI course examinations

If you are purchasing a calculator, we recommend any one of the following options: Texas Instruments BA II Plus (including Pro Model), Hewlett Packard HP 12C (including Platinum model), Staples Financial Calculator, Sharp EL-738C & Hewlett Packard HP 10bII

Group work

The Sprott School of Business encourages group assignments in the school for several reasons. They provide you with opportunities to develop and enhance interpersonal, communication, leadership, follower-ship and other group skills. Group assignments are also good for learning integrative skills for putting together a complex task. Your professor may assign one or more group tasks/assignments/projects in this course. Before embarking on a specific problem as a group, it is your responsibility to ensure that the problem is meant to be a group assignment and not an individual one.

Grading

In accordance with the Carleton University Undergraduate Calendar (p 34), the letter grades assigned in this course will have the following percentage equivalents:

| | | | |
|--------------|-------------|-------------|-------------|
| A+ = 90-100 | B+ = 77-79 | C+ = 67-69 | D+ = 57-59 |
| A = 85-89 | B = 73-76 | C = 63-66 | D = 53-56 |
| A - = 80-84 | B - = 70-72 | C - = 60-62 | D - = 50-52 |
| F = Below 50 | | | |

Grades entered by Registrar:

WDN = Withdrawn from the course

DEF = Deferred

Academic Regulations

University rules regarding registration, withdrawal, appealing marks, and most anything else you might need to know can be found on the university's website, here:

<http://calendar.carleton.ca/undergrad/regulations/academicregulationsoftheuniversity/>

Requests for Academic Accommodation

You may need special arrangements to meet your academic obligations during the term. For an accommodation request, the processes are as follows:

Pregnancy Accommodation

Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details, visit the Equity Services website: carleton.ca/equity/wp-

[content/uploads/Student-Guide-to-Academic-Accommodation.pdf](#)

Religious

obligation

Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details, visit the Equity Services website: [carleton.ca/equity/wp-content/uploads/Student-Guide-to-Academic-Accommodation.pdf](#)

Academic Accommodations for Students with Disabilities

If you have a documented disability requiring academic accommodations in this course, please contact the Paul Menton Centre for Students with Disabilities (PMC) at 613-520-6608 or pmc@carleton.ca for a formal evaluation or contact your PMC coordinator to send your instructor your Letter of Accommodation at the beginning of the term. You must also contact the PMC no later than two weeks before the first in-class scheduled test or exam requiring accommodation (if applicable). After requesting accommodation from PMC, meet with your instructor as soon as possible to ensure accommodation arrangements are made. [carleton.ca/pmc](#)

Survivors of Sexual Violence

As a community, Carleton University is committed to maintaining a positive learning, working and living environment where sexual violence will not be tolerated, and its survivors are supported through academic accommodations as per Carleton's Sexual Violence Policy. For more information about the services available at the university and to obtain information about sexual violence and/or support, visit: [carleton.ca/sexual-violence-support](#)

Accommodation for Student Activities

Carleton University recognizes the substantial benefits, both to the individual student and for the university, that result from a student participating in activities beyond the classroom experience. Reasonable accommodation must be provided to students who compete or perform at the national or international level. Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. <https://carleton.ca/senate/wp-content/uploads/Accommodation-for-Student-Activities-1.pdf>

For more information on academic accommodation, please contact the departmental administrator or visit: [students.carleton.ca/course-outline](#)

Academic Integrity

Violations of academic integrity are a serious academic offence. Violations of academic integrity – presenting another's ideas, arguments, words or images as your own, using unauthorized material, misrepresentation, fabricating or misrepresenting research data, unauthorized co-operation or collaboration or completing work for another student – weaken the quality of the degree and will not be tolerated.

Process: If an alleged violation occurs, all relevant documentation will be forwarded to the Dean. If the allegation proves true, the penalties may include; a grade of Failure on the submitted work and/or course; academic probation; a refusal of permission to continue or to

register in a specific degree program; suspension from full-time studies; suspension from all studies at Carleton; expulsion from Carleton, amongst others. **For a first offence, at a minimum, the penalty assigned will normally be a zero on the submitted work and at least a minimum full grade reduction of the final course grade. For a second offence, at a minimum, the penalty assigned will normally lead to a suspension from studies.**

Students are expected to familiarize themselves with and follow the Carleton University Student Academic Integrity Policy which is available, along with resources for compliance at: <https://carleton.ca/registrar/academic-integrity/>.

Sprott Student Services

The Sprott Undergraduate Student Services Office offers program advising and overall student success support. Our team is available to discuss your academic goals and your program progression plans. We can also work with you to develop strategies for success, including study skills for Business. If you experience any difficulty this term or if you would like to access support, please contact our team at bcom@sprott.carleton.ca or at bib@sprott.carleton.ca.

Centre for Student Academic Support

The Centre for Student Academic Support (CSAS) is a centralized collection of learning support services designed to help students achieve their goals and improve their learning both inside and outside the classroom. CSAS offers academic assistance with course content, academic writing and skills development. Visit CSAS on the 4th floor of MacOdrum Library or online at: carleton.ca/csas.

Important Information:

- Students must always retain a copy of all work that is submitted.
- All final grades are subject to the Dean's approval.
- For us to respond to your emails, we need to see your full name, CU ID, and the email must be written from your valid CARLETON address. Therefore, in order to respond to your inquiries, please send all email from your Carleton CMail account. If you do not have or have yet to activate this account, you may wish to do so by visiting <https://carleton.ca/its/get-started/new-students-2/>

Covid-19 Information:

It is important to remember that COVID is still present in Ottawa. The situation can change at any time and the risks of new variants and outbreaks are very real. There are [a number of actions you can take](#) to lower your risk and the risk you pose to those around you including being vaccinated, wearing a mask, staying home when you're sick, washing your hands and maintaining proper respiratory and cough etiquette.

Feeling sick? Remaining vigilant and not attending work or school when sick or with symptoms is critically important. If you feel ill or exhibit COVID-19 symptoms do not come to class or campus. If you feel ill or exhibit symptoms while on campus or in class, please leave campus immediately. In all situations, you must follow Carleton's [symptom reporting protocols](#).

Masks: Carleton has paused the [COVID-19 Mask Policy](#), but continues to strongly recommend masking when indoors, particularly if physical distancing cannot be maintained. It may become necessary to quickly reinstate the mask requirement if pandemic circumstances were to change.

Vaccines: Further, while proof of vaccination is no longer required as of May 1 to attend campus or in-person activity, it may become necessary for the University to bring back proof of vaccination requirements on short notice if the situation and public health advice changes. Students are strongly encouraged to get a full course of vaccination, including booster doses as soon as they are eligible, and submit their booster dose information in [cuScreen](#) as soon as possible. Please note that Carleton cannot guarantee that it will be able to offer virtual or hybrid learning options for those who are unable to attend the campus.

All members of the Carleton community are required to follow requirements and guidelines regarding health and safety which may change from time to time. For the most recent information about Carleton's COVID-19 response and health and safety requirements please see the [University's COVID-19 website](#) and review the [Frequently Asked Questions \(FAQs\)](#). Should you have additional questions after reviewing, please contact covidinfo@carleton.ca.
