

**SPROTT SCHOOL OF BUSINESS
CARLETON UNIVERSITY
APPLICATION FOR DIRECTED STUDY
(BUSI 6900)**

Directed readings in selected areas of business, involving presentation of papers as the basis for discussion. A part of the requirement for the course may be participation in an advanced course at the undergraduate/graduate level.

Date of Application: _____

Student Name: _____

Degree Program: _____

Student Number: _____

Supervisor: _____

Student Email: _____

Term & Year: _____

As stated in the Academic Integrity Policy and in accordance with Carleton's academic integrity standards (section V1.2 – Unauthorized Resubmission of Work), the work submitted for a directed study may relate directly to the student's thesis work but cannot also be submitted again in the same form (in full or in part) in a proposal or thesis.

Application form must be approved before beginning any work on the project. Permission to register in the course will be granted once approved by the PhD Director.

Application form deadlines:

September 1st for Fall term

January 3rd for Winter term

May 1st for Summer term

Project submission deadlines:

Regardless of the method of evaluation, a final report must be submitted to the supervisor. A hard copy should also be provided to the PhD Administrator. The deadline for the supervisor to submit the grade to the PhD Administrator is 10 days after the last day of classes. Supervisors may email grades directly.

PROPOSED TOPIC OR TITLE:

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(attach additional sheets if necessary)

1. Description of course content; what is the student required to learn?
(i.e. course syllabus, project description)

2. Student's responsibilities; what is the student required to do?
(i.e. weekly meetings, specific deliverables, etc.)

3. Basis of evaluation; how will the supervisor arrive at the final grade?
(i.e. grading criteria, expectations of final product)

Student's Signature: _____ Date: _____

Supervisor's Signature: _____ Date: _____

PhD Director's Signature: _____ Date: _____