

**SPROTT SCHOOL OF BUSINESS  
CARLETON UNIVERSITY  
APPLICATION FOR DIRECTED STUDY  
(BUSI 6900)**

Directed readings in selected areas of business, involving presentation of papers as the basis for discussion. A part of the requirement for the course may be participation in an advanced course at the undergraduate/graduate level.

**Date of Application:** \_\_\_\_\_

**Student Name:** \_\_\_\_\_

**Degree Program:** \_\_\_\_\_

**Student Number:** \_\_\_\_\_

**Supervisor:** \_\_\_\_\_

**Student Email:** \_\_\_\_\_

**Term & Year:** \_\_\_\_\_

As stated in the Academic Integrity Policy and in accordance with Carleton's academic integrity standards (section V1.2 – Unauthorized Resubmission of Work), the work submitted for a directed study may relate directly to the student's thesis work but cannot also be submitted again in the same form (in full or in part) in a proposal or thesis.

**Application form must be approved before beginning any work on the project. Permission to register in the course will be granted once approved by the MSc/PhD Director.**

**Application form deadlines:**

September 1<sup>st</sup> for Fall term

January 6<sup>th</sup> for Winter term

May 1<sup>st</sup> for Summer term

**Project submission deadlines:**

Regardless of the method of evaluation, a final report must be submitted to the supervisor. A hard copy should also be provided to the MSc/PhD Administrator. The deadline for the supervisor to submit the grade to the MSc/PhD Administrator is 10 days after the last day of classes. Supervisors may email grades directly.

**PROPOSED TOPIC OR TITLE:**

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*(attach additional sheets if necessary)*

**1. Description of course content; what is the student required to learn?**  
(i.e. course syllabus, project description)

**2. Student's responsibilities; what is the student required to do?**  
(i.e. weekly meetings, specific deliverables, etc.)

**3. Basis of evaluation; how will the supervisor arrive at the final grade?**  
(i.e. grading criteria, expectations of final product)

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

PhD Director's Signature: \_\_\_\_\_ Date: \_\_\_\_\_