



**ACCT 5001 Section B**  
**Financial Accounting**  
**Fall 2022**

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**Office:** 6034 Nicol  
**Office Hours:** By Appointment.  
**Modality:** In person

**Class Meeting:**

<b>Section</b>	<b>Time</b>	<b>Room</b>
B	Thursday 14:35 - 17:25	Nicol Building 5010

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**Course Calendar Description:**

Fundamentals of financial accounting. Techniques used to measure business transactions, preparation of financial statements, recording and valuation of assets, liabilities and equities.

**Course Description:**

ACCT 5001 is a financial accounting course. Accounting has often been called "the language of business". This course is designed to help you begin to understand and communicate in this language - something that is important for all users of accounting information, not just preparers of it.

The content of this course covers financial accounting concepts, principles, and analysis. The course should also help you gain an appreciation of the uses of accounting information and an awareness of its limitations. The course major focus is on the understanding, analysis, and use of financial statement information for business decisions.

**Course Learning Objectives:**

Upon completion of this course, students will be able to:

1. Recognize the relevance of financial information for decision making.
2. Apply basic accounting concepts and principles.
3. Prepare basic financial statements.
4. Apply accounting measurements and reporting and understand their limitations.
5. Analyze and interpret financial accounting information.

**Course Prerequisites:** This course is a prerequisite for ACCT 5002.

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## Required Materials

**Textbook and WileyPLUS:** Financial Accounting: Tools for Business Decision Making, 8th Canadian Edition

Kimmel, Weygandt, Kieso, Trenholm, Irvine, Burnley

Access to WileyPLUS is required to complete the assignments.

You have 3 options:

- Buy single term access to WileyPLUS (including eTextbook)
- Buy single term access to WileyPLUS (including eTextbook) and permanent copy of the eTextbook
- Buy single term access to WileyPLUS (including eTextbook) and a hard copy (Loose Leaf) version of the textbook

*You can buy the textbook from Carleton Bookstore or order it online from Wiley website.*

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## Grading Scheme:

Assignments (Individual)	20%
Class Participation	10%
Group Project (Written)	20%
Group Project Presentation	10%
Final Exam	40%
<b>TOTAL</b>	<b>100%</b>

Each component of your grade will be assigned a percentage score. Your final course grade will be a weighted average of each of these components.

- **Assignments (20%):** The assignments include short cases and problems to solve on WileyPLUS through a link on Brightspace. The assignments should be completed individually. The assignments will be due on the following dates at **6:00 pm** on Brightspace.

<b>Assignment</b>	<b>Coverage</b>	<b>Due Date</b>
Assignment 1	Chapter 1 and 2	Sep 14
Assignment 2	Chapter 3 and 4	Sep 21
Assignment 3	Chapter 5 and 6	Sep 28
Assignment 4	Chapter 10 and 11	Oct 5

- **Class Participation (10%):** Participation is a critical part of this course. To fully understand the material, students are expected to actively participate in class by contributing to the discussions, sharing their experiences and knowledge and to work through problems and cases.

- **Group Project (Written) (20%)**: The purpose of the group project is to familiarize students with the contents of annual reports, to develop their critical thinking and teamwork skills, and to provide students with an opportunity to integrate and apply the material covered in this course. The details of the group project will be provided on Brightspace. Part 1 of the group project consists of forming your group (3 members) and choosing two publicly traded Canadian Companies. Part 1 is due on Sep 15, at 6:00 pm EDT. This part is worth 2% of your group project mark. Part 2 of the group project is due on Oct 15, at 6:00 pm EDT and it counts for 18% of your project mark.
- **Group Project Presentation (10%)**: Each group will make a 20-minute PowerPoint presentation based on the results of the group project. Each member of the group must present. Presentations will take place in class on October 13<sup>th</sup>.
- **Final Exam (40%)**: the Final Exam will be during the week following the classes on **October 20 from 14:35 to 17:25 EDT**. The exam will be closed book and in person. The exam will cover the whole course and will assess students understanding of the concepts and their application. Students must receive at least **50%** on the final exam to pass this course. Students are allowed to have a cheat sheet during final exam subject to:

*Students are allowed a 'cheat' sheet. The sheet is limited to a sheet of letter sized paper. Only one side of the sheet can be used. There has to be a one inch margin all around and must be typed in 12 point Arial font. The cheat sheet has to be handed in with the final exam paper.*

**Deferred Final Exam:** Students unable to write the final examination because of illness or other circumstances beyond their control must contact the instructor and the MBA office in writing to request a deferred exam. Permission may be granted when the absence is supported by a medical certificate and or appropriate document/s to support the reason for the deferral. Deferred exams are not granted for students who have made travel arrangements that conflict with examination schedule.

**Late Assignments, Late Group Project:** This course is very intensive, and it is critical to complete the assigned work on a timely basis. Late submissions will not be accepted. Requests for extension will be considered in cases of illness, family emergency, or other exceptional circumstances.

**Drop Course Policy:** The deadline for academic withdrawal is the last day of classes (each term).

**Preparation and Participation:** Students are expected to read the chapters and watch the videos before class. Active participation in class is an essential part of learning in this course. Feel free to ask questions and share your thoughts and experiences.

**Method of Instruction:** Class sessions entail a mixture of lecture, case study, problem solving, and class discussion. Lectures emphasize major topics and concepts. It requires active learning, which means that the students must take responsibility for the learning that takes place. You are encouraged to ask questions and share your thoughts on the topics covered in each class.

## How to Do Well in This Course

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*This course requires, on average, eight hours per week, including class time.*

The key to success in this course is to *practice* as many problems as you can. You will find that there is likely to be a direct correlation between the number of problems you work on, your attendance in class and your course grade.

### **Before Class (one hour and half)**

1. Read the assigned chapters. As you read the chapters take notes and write down your questions and bring them to class for discussion.
2. Watch the assigned videos.

### **During Class (two hours and half)**

3. Actively participate in class by asking questions, sharing your thoughts, and working on cases and problems.

### **After Class (four hours)**

4. To perform well in this course, you must spend time answering extra problems and checking the answers to test your understanding. To maximize your learning, you should make an honest attempt at the question before looking at the solution. *Simply reading a question and then turning to the solution right away is next to useless.* A selected set of problems with solutions from the end of each chapter will be available on Brightspace to practice.
5. Submit your assignment.
6. Schedule a time each week to meet with your group members to work on your group project.

## Course Schedule

Date	Chapter	Topic	Before Class Preparation
Sep 8	Chapter 1 and 2	Financial Statements Use of Financial Statement	Read chapter 1 and 2 Watch assigned videos
Sep 15	Chapter 3 and 4	The Accounting Information System and Accrual Accounting	Read chapter 3 and 4 Watch assigned videos
Sep 22	Chapter 5 and 6	Merchandising Operation and Inventory	Read chapter 5 and 6 Watch assigned videos
Sep 29	Chapter 10 and 11	Liabilities and Shareholders' Equity	Read chapter 10 and 11 Watch assigned videos
Oct 6	Chapter 7 and 13	Cash and Statement of Cash Flows	Read chapter 7 and 13 Watch assigned videos
Oct 13		Group Project Presentations	
Oct 20		Final Exam	

The following materials are **excluded** from this course:

- Chapter 5: Appendix 5A and 5B
- Chapter 6: Inventory Errors and Appendix 6A
- Chapter 10: Appendix 10A
- Chapter 13: Appendix 13A

## Summary of Due Dates

What is Due?	Due Date	Time	Where
Assignment 1	Sep 14	6 pm	Brightspace
Group Project (Written)-Part 1	Sep 15	6 pm	Brightspace
Assignment 2	Sep 21	6 pm	Brightspace
Assignment 3	Sep 28	6 pm	Brightspace
Assignment 4	Oct 5	6 pm	Brightspace
Group Project Presentations	Oct 13	During class	Nicol Building 5010
Group Project (Written)-Part 2	Oct 15	6 pm	Brightspace
Final Exam	Oct 20	14:35 to 17:25	Nicol Building 5010

The professor reserves the right to make changes to this outline at her discretion.

**Contribution to Program Learning Goals ([MBA](#)):**

<b>MBA Learning Goal</b>	<b>Not Covered</b>	<b>Introduced</b>	<b>Taught but Not Assessed</b>	<b>Taught <u>and</u> Assessed</b>
<b>MB1 Leadership and Collaboration</b> <i>Graduates will be equipped for leadership and collaboration.</i>				✓
<b>MB2 Communication</b> <i>Graduates will be effective communicators</i>				✓
<b>MB3 Critical Thinking and Problem Solving</b> <i>Graduates will be skilled in critical thinking and problem solving.</i>				✓
<b>MB4 Functional Knowledge</b> <i>Graduates will have functional knowledge of all areas of business.</i>				✓
<b>MB5 Global Business</b> <i>Graduates will have an appreciation of the global environment of business.</i>		✓		
<b>MB6 Ethical Reasoning</b> <i>Graduates will be skilled in ethical reasoning and decision-making.</i>				✓

## ADDITIONAL INFORMATION

### Course Sharing Websites:

Materials created for this course (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the author(s). They are intended for personal use and may not be reproduced or redistributed without prior written consent of the author(s).

### Recommended Calculator for Examinations:

If you are purchasing a calculator, we recommend any one of the following options: Texas Instruments BA II Plus (including Pro Model), Hewlett Packard HP 12C (including Platinum model), Staples Financial Calculator, Sharp EL-738C & Hewlett Packard HP 10bII

### Group Work:

The Sprott School of Business encourages group assignments. They provide you with opportunities to develop and enhance interpersonal, communication, leadership, followership and other group skills. Group assignments are also an effective way to learn integrative skills for putting together a complex task. Your professor may assign one or more group tasks, assignments, or projects in this course. Before embarking on a specific problem as a group, it is your responsibility to ensure that the problem is meant to be a group assignment and not an individual one.

#### Peer Evaluation for Group Work

To deter social loafing and ensure fairness in grading, you will be asked to assess the contribution of your fellow group members. This information will be used when assigning the grade for the final project. The procedure is as follows: Each student should take 100 points and allocate those points to the various members of the group (including him/her/themselves) to reflect the contributions made by each member. For instance, if there are four members in a group and everyone contributed equally, each individual would receive 25 points. Conversely, if an individual contributed relatively little, the remaining group members might allocate few points to that member. To ensure that these peer evaluation scores are reasonable and free from personal bias, you will be asked to provide a detailed written explanation for your point allocation.

### Letter Grades:

In accordance with the Carleton University Undergraduate Calendar (p. 34), the letter grades assigned in this course will have the following percentage equivalents:

A+ = 90-100	B+ = 77-79	C+ = 67-69	D+ = 57-59	F = Below 50
A = 85-89	B = 73-76	C = 63-66	D = 53-56	
A - = 80-84	B - = 70-72	C - = 60-62	D - = 50-52	

Grades entered by Registrar:

WDN = Withdrawn from the course

DEF = Deferred

### **Academic Regulations:**

University rules regarding registration, withdrawal, appealing marks, and most anything else you might need to know can be found on the university's website, here:

<http://calendar.carleton.ca/undergrad/regulations/academicregulationsoftheuniversity/>

### **Requests for Academic Accommodation:**

You may need special arrangements to meet your academic obligations during the term. For an accommodation request, the processes are as follows:

- **Pregnancy**

Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details, visit the Equity Services website: <https://carleton.ca/equity/wp-content/uploads/Student-Guide-to-Academic-Accommodation.pdf>

- **Religious Obligations**

Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details, visit the Equity Services website: <https://carleton.ca/equity/wp-content/uploads/Student-Guide-to-Academic-Accommodation.pdf>

- **Students with Disabilities**

If you have a documented disability requiring academic accommodations in this course, please contact the Paul Menton Centre for Students with Disabilities (PMC) at 613-520-6608 or [pmc@carleton.ca](mailto:pmc@carleton.ca) for a formal evaluation or contact your PMC coordinator to send your instructor your Letter of Accommodation at the beginning of the term. You must also contact the PMC no later than two weeks before the first in-class scheduled test or exam requiring accommodation (if applicable). After requesting accommodation from PMC, meet with your instructor as soon as possible to ensure accommodation arrangements are made. <https://carleton.ca/pmc/>

- **Survivors of Sexual Violence**

As a community, Carleton University is committed to maintaining a positive learning, working and living environment where sexual violence will not be tolerated, and its survivors are supported through academic accommodations as per Carleton's Sexual Violence Policy. For more information about the services available at the university and to obtain information about sexual violence and/or support, visit: <https://carleton.ca/sexual-violence-support/>

- **Student Activities**

Carleton University recognizes the substantial benefits, to both the individual student and the



university, that result from participating in activities beyond the classroom experience. Reasonable accommodation will be provided to students who compete or perform at the national or international level. Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. <https://carleton.ca/senate/wp-content/uploads/Accommodation-for-Student-Activities-1.pdf>

For more information on academic accommodation, please contact the departmental administrator or visit: <https://students.carleton.ca/course-outline/>

### **Academic Integrity:**

Violations of academic integrity—presenting another’s ideas, arguments, words or images as your own, using unauthorized material, misrepresentation, fabricating or misrepresenting research data, unauthorized co-operation or collaboration or completing work for another student—are a serious academic offence, weaken the quality of the degree, and will not be tolerated. Penalties may include; a grade of Failure on the submitted work and/or course; academic probation; a refusal of permission to continue or to register in a specific degree program; suspension from full-time studies; suspension from all studies at Carleton; expulsion from Carleton, amongst others. Students are expected to familiarize themselves with and follow the Carleton University Student Academic Integrity Policy which is available, along with resources for compliance at: <https://carleton.ca/registrar/academic-integrity/>

### **Centre for Student Academic Support:**

The Centre for Student Academic Support (CSAS) is a centralized collection of learning support services designed to help students achieve their goals and improve their learning both inside and outside the classroom. CSAS offers academic assistance with course content, academic writing and skills development. Visit CSAS on the 4th floor of MacOdrum Library or online at: <https://carleton.ca/csas/>

### **Other Important Information:**

- Students must always retain a hard copy of all work that is submitted.
- All final grades are subject to the Dean’s approval.
- For us to respond to your emails, we need to see your full name, CU ID, and the email must be written from your valid CARLETON address. Therefore, in order to respond to your inquiries, please send all email from your Carleton cmail account. If you do not have or have yet to activate this account, you can do so by visiting <https://carleton.ca/its/get-started/new-students-2/>

**Covid-19 Information:**

It is important to remember that COVID is still present in Ottawa. The situation can change at any time and the risks of new variants and outbreaks are very real. There are [a number of actions you can take](#) to lower your risk and the risk you pose to those around you including being vaccinated, wearing a mask, staying home when you're sick, washing your hands and maintaining proper respiratory and cough etiquette.

**Feeling sick?** Remaining vigilant and not attending work or school when sick or with symptoms is critically important. If you feel ill or exhibit COVID-19 symptoms do not come to class or campus. If you feel ill or exhibit symptoms while on campus or in class, please leave campus immediately. In all situations, you must follow Carleton's [symptom reporting protocols](#).

**Masks:** Carleton has paused the [COVID-19 Mask Policy](#), but continues to strongly recommend masking when indoors, particularly if physical distancing cannot be maintained. It may become necessary to quickly reinstate the mask requirement if pandemic circumstances were to change.

**Vaccines:** Further, while proof of vaccination is no longer required as of May 1 to attend campus or in-person activity, it may become necessary for the University to bring back proof of vaccination requirements on short notice if the situation and public health advice changes. Students are strongly encouraged to get a full course of vaccination, including booster doses as soon as they are eligible, and submit their booster dose information in [cuScreen](#) as soon as possible. Please note that Carleton cannot guarantee that it will be able to offer virtual or hybrid learning options for those who are unable to attend the campus.

All members of the Carleton community are required to follow requirements and guidelines regarding health and safety which may change from time to time. For the most recent information about Carleton's COVID-19 response and health and safety requirements please see the [University's COVID-19 website](#) and review the [Frequently Asked Questions \(FAQs\)](#). Should you have additional questions after reviewing, please contact [covidinfo@carleton.ca](mailto:covidinfo@carleton.ca).