



**CARLETON UNIVERSITY  
SPROTT SCHOOL OF BUSINESS  
BUSI-3008 – SECTION A  
FALL - 2019  
INTERMEDIATE MANAGEMENT ACCOUNTING AND CONTROL**

**Instructor:** John Jarecsni, CPA, CMA  
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**Office Hours:** Tuesday 5:15pm to 6:00pm  
Other times by appointment  
**Class Time:** Tuesday 6:05pm to 8:55pm

The best way to contact me is through email. I try to respond to all emails within 24 hours.

**Course Description from the Undergraduate Course Calendar**

The use of accounting information for cost control and performance evaluation. Emphasis is on cost accumulation systems, performance evaluation, control models and analytical tools.

**Course objectives**

This course focuses on the role of cost accounting information in managerial planning and control. This course extends the basic concepts and systems covered in the introductory managerial accounting course and introduce additional analytical tools and techniques. Specifically, cost accumulation, cost accounting, and performance evaluation systems are examined. Emphasis is placed on the appropriate use of information produced by such systems in managerial decision making and on the development of effective problem-solving skills in this area.

**Prerequisite**

BUSI 1002 or BUSI 1005 (with a grade of C- or higher in each). The School of Business enforces all prerequisites.

*This course is a prerequisite to:* BUSI 4008 (with a grade of C- or higher)

**cuLearn**

In general, everything important to your academic success in this course will be posted on cuLearn. All course materials will be posted on cuLearn, including solutions to problems from the 7<sup>th</sup> and 8<sup>th</sup> editions of the textbook, class lectures slides and any other relevant materials.



## Textbook

We will be using the following textbook:

*Cost Accounting - A Managerial Emphasis* 8<sup>th</sup> Canadian Edition by Horngren, Datar, Rajan, and Beaubien (Pearson, 2018) ISBN 10: 0133138445 / ISBN 13: 9780133138443.



As well, the 7<sup>th</sup> edition is very similar to the 8<sup>th</sup> edition, and most of the suggested homework problems are similar or exactly the same.

*Cost Accounting - A Managerial Emphasis* 7<sup>th</sup> Canadian Edition by Horngren, Datar, Rajan, Beaubien, and Graham (Pearson, 2016) ISBN-10: 0133929159 • ISBN-13: 9780133929157

A copy of both the 7<sup>th</sup> and 8<sup>th</sup> editions are on reserve at the library.

## Grading Scheme

- |   |     |
|---|-----|
| 1. Weekly Assignments                         | 15% |
| 2. Midterm Exam                               | 30% |
| 3. Comprehensive Cumulative Final Examination | 55% |

### 1. Weekly Assignments

The weekly assignments will be due on the following dates at 11:59 pm:

Assignment	Chapter Coverage	Due Date*
1	1,2,4	16-Sep
2	3,5,6	23-Sep
3	7,8	30-Sep
4	14	07-Oct
5	17,18	4-Nov
6	16	11-Nov
7	15	18-Nov
8	19,21	25-Nov
9	20	2-Dec

The weekly assignments will be posted on cuLearn. Assignments are to be submitted through a drop-box on cuLearn.

Assignments can be submitted individually or in pairs. If you are working with someone, please only submit a single copy of the assignment, and please make sure that the name of the file contains both of your names. Title pages are not required.

Your overall assignment grade will consist of the best 8 out of 9 assignments.

The only valid excuse for missing a deadline is for medical reasons or death in the family and must be documented with a medical certificate. Any other reason (such as travel, etc...) will not be considered. In such circumstances, separate arrangements will be made. If you miss a deadline for a reason that is not deemed as legitimate, your mark will be zero.

Do not contact the Teaching Assistant about grading issues.

## **2. Midterm**

The mid-term will be held on Tuesday October 15 at 6pm. The midterm will cover chapters 1 through 12 and chapter 14.

The location of the midterm will be announced on cuLearn at a later date.

The mid-term will be marked by the teaching assistants together with the professor and follow a rigorous quality control process that (hopefully) ensures that the grade awarded on exams is fair. However, no system is 100% error-free, so it is possible that you may wish to call into question a grade that has been awarded on a test or assignment. In this circumstance, please email me a brief note describing the difficulty with the awarded grade and your recommendation as to what mark you should have received. Please be sure to include your name and student number on your email.

The only valid excuse for missing the midterm for medical reasons or death in the family and must be documented with a medical certificate. Any other reason (such as travel, etc...) will not be considered. In such circumstances, the weight of the midterm will be added to your final exam. If you miss the midterm for a reason that is not deemed as legitimate, your mark will be zero.

Do not contact the Teaching Assistant about grading issues.

## **3. Final Exam**

*The final examination* will be held in the regular examination period. The duration of the exam will be 3 hours, and will cover material from the whole course. You need to obtain a minimum grade of 40% on the final exam to pass this course.

Both the midterm and final exams will test the technical and conceptual aspects of the course. The final exam will be comprehensive in nature and will cover the whole course. Only non-programmable calculators (without alpha storage capabilities) will be permitted for use during examinations.

## **Tutorials**

Weekly tutorials will not be held for this course.

TA office hours will be announced on cuLearn on the 2<sup>nd</sup> or 3<sup>rd</sup> week of class.

### **How to do well in this course:**

COME TO CLASS, REVIEW CLASS NOTES AND PRACTICE, PRACTICE, PRACTICE . . .

To perform well in this course, you must spend time answering extra problems and checking the answers to test their understanding. To maximize your learning, you should make an honest attempt at the question before peeking at the solution. Simply reading a question and then turning to the solution right away is next to useless. You will find that there is likely to be a direct correlation between the number of problems you prepare and your attendance in class and your course grade.

I recommend the following study approach:

1. Go over your class notes and all problems done in class. Re-do the problems on your own to see if you can arrive at the same solution as was derived in class.
2. Use the textbook as a reference source only for topics you are having difficulty with.
3. Do as many extra problems as you need to feel you have a good comprehension of the material.

### **Class Etiquette**

1. Late arrival should be an exception. When necessary, sit on entering side; do not disturb the class.
2. Early departure should be an exception also.
3. Early preparation for departure - please don't.
4. Talking - with everyone or with no one.
5. Please turn off your cell phones.

### **FINAL THOUGHTS**

Let me be blunt. This is not a course to register in if you are seeking easy credit. For many students, this course is a difficult one. Part of this difficulty stems from a challenging subject matter, but the biggest difficulty comes from failing to devote enough effort to working with the material. Like calculus and other courses where no two problems look alike, accounting requires that you practice working with it—over and over and over. You are unlikely to learn by merely watching someone else (i.e. me) "do accounting."

These observations have a number of implications for you and me. First, you will have to spend many hours during and after class working on the course. During class, you should ask questions whenever they arise and don't stop asking until you are satisfied that you understand my explanations. This class contains lots of new vocabulary and concepts so don't be afraid to ask me for clarification or examples. After class, you should review both your class notes and the suggested solutions to the assigned problems to improve your understanding. It is absolutely essential that you keep up with the assigned reading and end-of-chapter problems.

In exchange for your hard work, you can expect the same from me. For example, expect me to come to class with an organized outline of the day's topics. Expect me to enthusiastically answer any and all of your questions, either in-person during class and office hours, or via e-mail and cuLearn postings. Expect me to provide timely feedback on how well you are understanding the material.

### Class Schedule

Class #	DATE	TOPIC (Textbook Chapter)
Week 1	10-Sep	The Accountants Vital Role in Decision Making (ch 1) An Introduction to Cost Terms and Purposes (ch 2) Job Costing (ch 4)
Week 2	17-Sep	Cost–Volume–Profit Analysis (ch 3) Activity-Based Costing and Management (ch 5) Master Budget and Responsibility Accounting (ch 6)
Week 3	24-Sep	Flexible Budgets, Variances, Control (ch 7 and 8)
Week 4	01-Oct	Period Cost Allocation (ch 14)
Week 5	08-Oct	Decision Making and Relevant Information (ch 11) Pricing Decisions (ch 12)
Week 6	15-Oct	<b>Midterm Exam – location to be announced</b>
	22-Oct	Fall Reading week - no class
Week 7	29-Oct	Process Costing (ch 17) Spoilage Rework and Scrap (ch 18)
Week 8	05-Nov	Revenues and Customer Profitability Analysis (ch 16)
Week 9	12-Nov	Cost Allocation: Joint Products, By-products (ch 15)
Week 10	19-Nov	Inventory Cost Management Strategies (ch 19) Transfer Pricing (Ch 21)
Week 11	26-Nov	Capital Budgeting (ch 20)
Week 12	03-Dec	Absorption Costing (ch 9) Analysis of Cost Behaviour (ch 10)

### **A LIST OF IN-CLASS PROBLEMS AND SUGGESTED HOMEWORK PROBLEMS WILL BE POSTED IN CULEARN**

It is also recommended that you read the short answer questions at the beginning of the problems of each chapter.

## ADDITIONAL INFORMATION

### Course Sharing Websites

Materials created for this course (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the author(s). They are intended for personal use and may not be reproduced or redistributed without prior written consent of the author(s).

### Required calculator in BUSI course examinations

If you are purchasing a calculator, we recommend any one of the following options: Texas Instruments BA II Plus (including Pro Model), Hewlett Packard HP 12C (including Platinum model), Staples Financial Calculator, Sharp EL-738C & Hewlett Packard HP 10bII

### Group work

The Sprott School of Business encourages group assignments in the school for several reasons. They provide you with opportunities to develop and enhance interpersonal, communication, leadership, follower-ship and other group skills. Group assignments are also good for learning integrative skills for putting together a complex task. Your professor may assign one or more group tasks/assignments/projects in this course. Before embarking on a specific problem as a group, it is your responsibility to ensure that the problem is meant to be a group assignment and not an individual one.

In accordance with the Carleton University Undergraduate Calendar (p 34), the letter grades assigned in this course will have the following percentage equivalents:

A+ = 90-100	B+ = 77-79	C+ = 67-69	D+ = 57-59
A = 85-89	B = 73-76	C = 63-66	D = 53-56
A - = 80-84	B - = 70-72	C - = 60-62	D - = 50-52
F = Below 50			

Grades entered by Registrar:

WDN = Withdrawn from the course

DEF = Deferred

### Academic Regulations

University rules regarding registration, withdrawal, appealing marks, and most anything else you might need to know can be found on the university's website, here:

<http://calendar.carleton.ca/undergrad/regulations/academicregulationsoftheuniversity/>

### Requests for Academic Accommodation

You may need special arrangements to meet your academic obligations during the term. For an accommodation request, the processes are as follows:

### Pregnancy obligation

Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is

known to exist. For more details, visit the Equity Services website:

[carleton.ca/equity/wp-content/uploads/Student-Guide-to-Academic-Accommodation.pdf](https://carleton.ca/equity/wp-content/uploads/Student-Guide-to-Academic-Accommodation.pdf)

### **Religious obligation**

Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details, visit the Equity Services website:

[carleton.ca/equity/wp-content/uploads/Student-Guide-to-Academic-Accommodation.pdf](https://carleton.ca/equity/wp-content/uploads/Student-Guide-to-Academic-Accommodation.pdf)

### **Academic Accommodations for Students with Disabilities**

If you have a documented disability requiring academic accommodations in this course, please contact the Paul Menton Centre for Students with Disabilities (PMC) at 613-520-6608 or [pmc@carleton.ca](mailto:pmc@carleton.ca) for a formal evaluation or contact your PMC coordinator to send your instructor your Letter of Accommodation at the beginning of the term. You must also contact the PMC no later than two weeks before the first in-class scheduled test or exam requiring accommodation (if applicable). After requesting accommodation from PMC, meet with your instructor as soon as possible to ensure accommodation arrangements are made. [carleton.ca/pmc](https://carleton.ca/pmc)

### **Survivors of Sexual Violence**

As a community, Carleton University is committed to maintaining a positive learning, working and living environment where sexual violence will not be tolerated, and is survivors are supported through academic accommodations as per Carleton's Sexual Violence Policy. For more information about the services available at the university and to obtain information about sexual violence and/or support, visit: [carleton.ca/sexual-violence-support](https://carleton.ca/sexual-violence-support)

### **Accommodation for Student Activities**

Carleton University recognizes the substantial benefits, both to the individual student and for the university, that result from a student participating in activities beyond the classroom experience. Reasonable accommodation must be provided to students who compete or perform at the national or international level. Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist.

<https://carleton.ca/senate/wp-content/uploads/Accommodation-for-Student-Activities-1.pdf>

For more information on academic accommodation, please contact the departmental administrator or visit: [students.carleton.ca/course-outline](https://students.carleton.ca/course-outline)

### **Academic Integrity**

Violations of academic integrity are a serious academic offence. Violations of academic integrity – presenting another's ideas, arguments, words or images as your own, using unauthorized material, misrepresentation, fabricating or misrepresenting research data,

unauthorized co-operation or collaboration or completing work for another student – weaken the quality of the degree and will not be tolerated. Penalties may include; a grade of Failure on the submitted work and/or course; academic probation; a refusal of permission to continue or to register in a specific degree program; suspension from full-time studies; suspension from all studies at Carleton; expulsion from Carleton, amongst others. Students are expected to familiarize themselves with and follow the Carleton University Student Academic Integrity Policy which is available, along with resources for compliance at: <https://carleton.ca/registrar/academic-integrity/>.

### **Sprott Student Services**

The Sprott student services office, located in 710 Dunton Tower, offers academic advising, study skills advising, and overall academic success support. If you are having a difficult time with this course or others, or just need some guidance on how to successfully complete your Sprott degree, please drop in any weekday between 8:30am and 4:30pm. Our advisors are happy to discuss grades, course selection, tutoring, concentrations, and will ensure that you get connected with the resources you need to succeed! <http://sprott.carleton.ca/students/undergraduate/learning-support/>

### **Centre for Student Academic Support**

The Centre for Student Academic Support (CSAS) is a centralized collection of learning support services designed to help students achieve their goals and improve their learning both inside and outside the classroom. CSAS offers academic assistance with course content, academic writing and skills development. Visit CSAS on the 4th floor of MacOdrum Library or online at: [carleton.ca/csas](http://carleton.ca/csas).

### **Important Information:**

- Students must always retain a hard copy of all work that is submitted.
  - All final grades are subject to the Dean's approval.
  - For us to respond to your emails, we need to see your full name, CU ID, and the email must be written from your valid CARLETON address. Therefore, in order to respond to your inquiries, please send all email from your Carleton CMail account. If you do not have or have yet to activate this account, you may wish to do so by visiting <http://carleton.ca/ccs/students/>
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