



**CARLETON UNIVERSITY
SPROTT SCHOOL OF BUSINESS
BUSI-3008 – SECTION A
FALL - 2017
INTERMEDIATE MANAGEMENT ACCOUNTING**

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Office Hours: Thursday 5:15pm to 6:00pm
Other times by appointment
Class Time: Thursday 6:00pm to 9:00pm

The best way to contact me is through email. I try to respond to all emails within 24 hours.

Course Description from the Undergraduate Course Calendar

The use of accounting information for cost control and performance evaluation. Emphasis is on cost accumulation systems, performance evaluation, control models and analytical tools.

Course objectives

This course focuses on the role of cost accounting information in managerial planning and control. This course extends the basic concepts and systems covered in the introductory managerial accounting course and introduce additional analytical tools and techniques. Specifically, cost accumulation, cost accounting, and performance evaluation systems are examined. Emphasis is placed on the appropriate use of information produced by such systems in managerial decision making and on the development of effective problem-solving skills in this area.

Prerequisite

BUSI 1002 or BUSI 1005 (with a grade of C- or higher in each). The School of Business enforces all prerequisites.

This course is a prerequisite to: BUSI 4008 (with a grade of C- or higher)

Textbook

Cost Accounting - A Managerial Emphasis Horngren, Datar, Rajan, Beaubien, and Graham, 7th Canadian Edition, Pearson, 2016 ISBN-10: 0133929159 • ISBN-13: 9780133929157

The textbook can be purchased at the bookstore.

A copy of the textbook is on reserve at the library.

cuLearn

In general, everything possible that is important to your academic success in this course will be posted on cuLearn. All course materials will be posted on cuLearn, including solutions to problems from the textbook and class lectures slides. A list of problems to be done in class and suggested homework problems is posted on cuLearn.

Grading Scheme

1. Weekly Assignments	15%
2. Midterm Exam	30%
3. Comprehensive Cumulative Final Examination	55%

1. Weekly Assignments

The assignments will be due on the following dates at midnight as follows:

Assignment	Chapter Coverage	Due Date*
1	1,2,4	13-Sep
2	3,5,6	20-Sep
3	7,8	27-Sep
4	14	04-Oct
5	11,12	11-Oct
6	17,18	08-Nov
7	16	15-Nov
8	15	22-Nov
9	19,21	29-Nov
10	20	06-Dec

* Note that all dates are on a Wednesday

The weekly assignments will be posted on cuLearn. Assignments are to be submitted through a drop-box on cuLearn.

Your overall assignment grade will consist of the best 8 out of 10 assignments.

2. Midterm

The mid-term will be held on Thursday October 19 at 6pm. The midterm will cover chapters 1 through 12 and chapter 14.

The midterm will be held in Room 102 Azrieli Theatre.

The only valid excuse for missing the mid-term is for medical reasons or death in the family and must be documented with a medical certificate. Any other reason (such as travel, etc...) cannot be considered. In such circumstances there will be no make-up mid-term. The grade weighting corresponding to the test that was missed will be added to the grade weighting of the final exam (i.e. the final exam will count for 85% of the grade).

The mid-term will be marked by the teaching assistants together with the professor and follow a rigorous quality control process that (hopefully) ensures that the grade awarded on exams is fair. However, no system is 100% error-free, so it is possible that you may wish to call into question a grade that has been awarded on a test or assignment. In this circumstance, please write a brief note describing the difficulty with the awarded grade and provide this note, together with the graded test or assignment, to me no later than seven calendar days following the return of the graded work. Please be sure to include your name and student number on the note to enable me to properly identify it.

3. Final Exam

The final examination will be held in the regular examination period (December 10 - 22). The duration of the exam will be 3 hours. The final examination will cover the whole course. You need to obtain a minimum grade of 40% on the final exam to pass this course.

Both the midterm and final exams will test the technical and conceptual aspects of the course. The final exam will be comprehensive in nature and will cover the whole course. Only non-programmable calculators (without alpha storage capabilities) will be permitted for use during examinations.

Tutorials

Weekly tutorials will not be held for this course.

How to do well in this course:

COME TO CLASS, REVIEW CLASS NOTES AND PRACTICE, PRACTICE, PRACTICE . . .

To perform well in this course, you must spend time answering extra problems and checking the answers to test their understanding. To maximize your learning, you should make an honest attempt at the question before peeking at the solution. Simply reading a question and then turning to the solution right away is next to useless. You will find that there is likely to be a direct correlation between the number of problems you prepare and your attendance in class and your course grade.

I recommend the following study approach:

1. Go over your class notes and all problems done in class. Re-do the problems on your own to see if you can arrive at the same solution as was derived in class.
2. Use the textbook as a reference source only for topics you are having difficulty with.
3. Do as many extra problems as you need to feel you have a good comprehension of the material.

Class Etiquette

1. Late arrival should be an exception. When necessary, sit on entering side; do not disturb the class.
2. Early departure should be an exception also.
3. Early preparation for departure - please don't.
4. Talking - with everyone or with no one.
5. Please turn off your cell phones.

FINAL THOUGHTS

Let me be blunt. This is not a course to register in if you are seeking easy credit. For many students, this course is a difficult one. Part of this difficulty stems from a challenging subject matter, but the biggest difficulty comes from failing to devote enough effort to working with the material. Like calculus and other courses where no two problems look alike, accounting requires that you practice working with it—over and over and over. You are unlikely to learn by merely watching someone else (i.e. me) "do accounting."

These observations have a number of implications for you and me. First, you will have to spend many hours during, and after class working on the course. During class, you should ask questions whenever they arise and don't stop asking until you are satisfied that you understand my explanations. This class contains lots of new vocabulary and concepts so don't be afraid to ask me for clarification or examples. After class, you should review both your class notes and the suggested solutions to the assigned problems to improve your understanding. It is absolutely essential that you keep up with the assigned reading and end-of-chapter problems.

In exchange for your hard work, you can expect the same from me. For example, expect me to come to class with an organized outline of the day's topics. Expect me to enthusiastically answer any and all of your questions, either in-person during class and office hours, or via e-mail and cuLearn postings. Expect me to provide timely feedback on how well you are understanding the material.

Class Schedule

Class #	DATE	TOPIC (Textbook Chapter)	in class problems
Class 1	07-Sep	The Accountants Vital Role in Decision Making (ch 1) An Introduction to Cost Terms and Purposes (ch 2) Job Costing (ch 4)	Ch 2: 35 Ch 4: 17,21,25,30,33,38
Class 2	14-Sep	Cost–Volume–Profit Analysis (ch 3) Activity-Based Costing and Management (ch 5) Master Budget and Responsibility Accounting (ch 6)	Ch 3: 33, 35 Ch 5: 32, 35 Ch 6: 33
Class 3	21-Sep	Flexible Budgets, Variances, Control (ch 7 and 8)	Ch7: 18,19,24 and 39 Ch8: 16 and 17
Class 4	28-Sep	Period Cost Allocation (ch 14)	Ch14: 18, 19, 20, 21
Class 5	05-Oct	Decision Making and Relevant Information (ch 11) Pricing Decisions: Profitability and Cost Management (ch 12)	Ch11: 17, 29, 39 Ch12: 15, 17, 20, 23
Class 6	12-Oct	Absorption Costing within a standard costing system (ch 9) Analysis of Cost Behaviour (ch 10)	Ch9: 16, 18, 31, 42 Ch10: 21, 29, 31
Class 7	19-Oct	Midterm Exam	
	26-Oct	Fall Reading week - no class	
Class 8	02-Nov	Process Costing (ch 17) Spoilage Rework and Scrap (ch 18)	Ch 17: 19 to 22 Ch 18: 19, 20, 24
Class 9	09-Nov	Revenues and Customer Profitability Analysis (ch 16)	Ch16: 18, 20, 21, 23
Class 10	16-Nov	Cost Allocation: Joint Products and By-products (ch 15)	Ch15: 19, 23, 27
Class 11	23-Nov	Inventory Cost Management Strategies (ch 19) Transfer Pricing (Ch 21)	Ch19: 16, 17, 18, 23 Ch21: 18, 19, 20, 21
Class 12	30-Nov	Capital Budgeting: Methods of Investment Analysis (ch 20)	Ch 20: 17, 18, 20, 32
Class 13	07-Dec	Optional - Review Class	

ADDITIONAL INFORMATION

Course Sharing Websites

Materials created for this course (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the author(s). They are intended for personal use and may not be reproduced or redistributed without prior written consent of the author(s).

Required calculator in BUSI course examinations

If you are purchasing a calculator, we recommend any one of the following options: Texas Instruments BA II Plus (including Pro Model), Hewlett Packard HP 12C (including Platinum model), Staples Financial Calculator, Sharp EL-738C & Hewlett Packard HP 10bII

Group work

The Sprott School of Business encourages group assignments in the school for several reasons. They provide you with opportunities to develop and enhance interpersonal, communication, leadership, follower-ship and other group skills. Group assignments are also good for learning integrative skills for putting together a complex task. Your professor may assign one or more group tasks/assignments/projects in this course. Before embarking on a specific problem as a group, it is your responsibility to ensure that the problem is meant to be a group assignment and not an individual one.

In accordance with the Carleton University Undergraduate Calendar (p 34), the letter grades assigned in this course will have the following percentage equivalents:

A+ = 90-100	B+ = 77-79	C+ = 67-69	D+ = 57-59
A = 85-89	B = 73-76	C = 63-66	D = 53-56
A - = 80-84	B - = 70-72	C - = 60-62	D - = 50-52
F = Below 50			

Grades entered by Registrar:

WDN = Withdrawn from the course

DEF = Deferred

Academic Regulations, Accommodations, Etc.

University rules regarding registration, withdrawal, appealing marks, and most anything else you might need to know can be found on the university's website, here:

<http://calendar.carleton.ca/undergrad/regulations/academicregulationsoftheuniversity/>

Requests for Academic Accommodations

For Students with Disabilities:

The Paul Menton Centre for Students with Disabilities (PMC) provides services to students with Learning Disabilities (LD), psychiatric/mental health disabilities, Attention Deficit Hyperactivity Disorder (ADHD), Autism Spectrum Disorders (ASD), chronic medical conditions, and impairments in mobility, hearing, and vision. If you have a disability requiring academic accommodations in this course, please contact PMC at 613-

520-6608 or pmc@carleton.ca for a formal evaluation. If you are already registered with the PMC, contact your PMC coordinator to send me your ***Letter of Accommodation*** at the beginning of the term, and no later than two weeks before the first in-class scheduled test or exam requiring accommodation (*if applicable*). **Requests made within two weeks will be reviewed on a case-by-case basis.** After requesting accommodation from PMC, meet with me to ensure accommodation arrangements are made. Please consult the PMC website (www.carleton.ca/pmc) for the deadline to request accommodations for the formally-scheduled exam (*if applicable*).

For Religious Obligations:

Students requesting academic accommodation on the basis of religious obligation should make a formal, written request to their instructors for alternate dates and/or means of satisfying academic requirements. Such requests should be made during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist, but no later than two weeks before the compulsory event.

Accommodation is to be worked out directly and on an individual basis between the student and the instructor(s) involved. Instructors will make accommodations in a way that avoids academic disadvantage to the student.

Students and instructors can confirm accommodation eligibility of a religious event or practice by referring to the Equity Services website (<http://carleton.ca/equity/accommodation/religious-observances/>) for a list of holy days and Carleton's Academic Accommodation policies. If there are any questions on the part of the student or instructor, they can be directed to an Equity Services Advisor in the Equity Services Department for assistance.

For Pregnancy:

Pregnant students requiring academic accommodations are encouraged to contact an Equity Advisor in Equity Services to complete a letter of accommodation. The student must then make an appointment to discuss her needs with the instructor at least two weeks prior to the first academic event in which it is anticipated the accommodation will be required.

Academic Integrity

Violations of academic integrity are a serious academic offence. Violations of academic integrity – presenting another's ideas, arguments, words or images as your own, using unauthorized material, misrepresentation, fabricating or misrepresenting research data, unauthorized co-operation or collaboration or completing work for another student – weaken the quality of the degree and will not be tolerated. Penalties may include; a grade of Failure on the submitted work and/or course; academic probation; a refusal of permission to continue or to register in a specific degree program; suspension from full-time studies; suspension from all studies at Carleton; expulsion from Carleton, amongst others. Students are expected to familiarize themselves with and follow the Carleton University Student Academic Integrity Policy which is available, along with resources for compliance at: <http://carleton.ca/studentaffairs/academic-integrity>.

Sprott Student Services

The Sprott student services office, located in 710 Dunton Tower, offers academic advising, study skills advising, and overall academic success support. If you are having a difficult time with this course or others, or just need some guidance on how to

successfully complete your Sprott degree, please drop in any weekday between 8:30am and 4:30pm. Our advisors are happy to discuss grades, course selection, tutoring, concentrations, and will ensure that you get connected with the resources you need to succeed! <http://sprott.carleton.ca/students/undergraduate/learning-support/>

Centre for Student Academic Support

The Centre for Student Academic Support (CSAS) is a centralized collection of learning support services designed to help students achieve their goals and improve their learning both inside and outside the classroom. CSAS offers academic assistance with course content, academic writing and skills development. Visit CSAS on the 4th floor of MacOdrum Library or online at: carleton.ca/csas.

Important Information:

- Students must always retain a hard copy of all work that is submitted.
 - All final grades are subject to the Dean's approval.
 - For us to respond to your emails, we need to see your full name, CU ID, and the email must be written from your valid CARLETON address. Therefore, in order to respond to your inquiries, please send all email from your Carleton CMail account. If you do not have or have yet to activate this account, you may wish to do so by visiting <http://carleton.ca/ccs/students/>
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