



BUSI 4005: Taxation II

Winter 2026

Instructor	Leona Liu, CPA, CMA
Email Address	leonaliu@cunet.carleton.ca
Class Times	Wednesdays, 18:05-20:55
Modality	In person
Office Hours	By appointment (in person or online)
Office Location	TBA
TA Name/Email	TBA

Pre-Requisites & Preclusions:

Prerequisites: BUSI 3005 (with a grade of C- or higher)

Preclusions: BUSI 4015

Course Description

Carleton Calendar Description

An intensive review of federal income tax laws and regulations as significant elements in the planning and decision making process of taxable Canadian corporations. Emphasis on the tax planning function of corporate management and the associated accounting and reporting aspects.

Instructor's Description

This course continues the study of Canadian taxation with an emphasis on corporate taxpayers. Students develop technical skills in corporate income tax compliance, calculations, and planning under the Income Tax Act, while exploring practical tax issues faced by businesses. The course also introduces the taxation of partnerships, trusts, and GST/HST.

Course Learning Objectives:

BUSI4005 is the second of two introductory courses (with BUSI3005) in income tax law which are designed to achieve the following objectives:

1. To explain the theoretical concepts behind the specific provisions of the law,
2. To apply the law in practical problems and case settings,
3. To interpret the law, considering the specific wording of the provisions, judicial decisions and the Canada Revenue Agency's (CRA) position; and
4. to introduce basic tax planning concepts through case application.

Method of Instruction:

The course meets once a week for a 170-minute class. Because of time limits, not all textbook material will be covered in class, and students are responsible for all assigned readings and problems, as well as any additional topics discussed in class, unless the instructor notes otherwise.

Class time will include a mix of lectures, examples, case studies, problem-solving, and discussion. Lectures are designed to highlight key ideas and assume that you have completed the assigned readings in advance. To get the most out of the course, students are expected to prepare for each class and participate actively. Questions and discussion are encouraged, especially when concepts are unclear.

Required/Optional Materials & Prices***Introduction to Federal Income Taxation in Canada, with Study Guide***

Lin, D., Mescall, D., Robson, J., Johnstone, N.; Wolters Kluwer; 46th Edition; 2025-2026

Price: \$269 (hard copy) / \$239 (ebook)

**Note: If you have a prior edition text from BUSI 3005, that will be sufficient for this class.

However, please note that problems, cases, and in-text content may differ as tax legislation changes often.

Please purchase the textbook(s) from the campus bookstore in Nideyinàn (formerly the University Centre) or through the bookstore website: <https://carleton.ca/campus-services/the-bookstore/>.

Other resources:

The following resources are not mandatory for the course. However, students may find it useful to supplement their learning:

[Income Tax Act](#) / [Income Tax Regulations](#) / [Canada Revenue Agency](#) / [Canadian Tax Foundation](#)

Grading Scheme

Participation	10%
Assignments	40%
Final Exam	50%
	100%

* **To pass the course, students must obtain at least 45% on the final examination in addition to other requirements.**

Class Participation

Class participation is highly encouraged. The intent is to have a very interactive class. You will be expected to contribute to class discussions on a constructive and regular basis. Much of your learning will occur during class and case discussions. Points will be awarded for contributions to the class which include asking questions, providing comments or suggestions and participating in various group discussions. Participation may include occasional announced and unannounced quizzes.

Self-study problems in the textbook will provide the student with additional opportunity to practice the course material.

Important Dates to Note

See Course Schedule section below.

A Brightspace page is used for announcements and posting of course materials including details on the assignments and various due dates. It is your responsibility to keep up with announcements. You can find the course Brightspace page at:

<https://brightspace.carleton.ca/>

University Academic Calendar: <https://calendar.carleton.ca/academicyear/>

Policies & Accommodations

<https://students.carleton.ca/course-outline/>

<https://carleton.ca/pmc/current-students/academic-accommodations/>



Stay updated with important notifications and announcements from Carleton University, by downloading the Carleton University App!

Late Assignments:

Assignments submitted past the due date will receive a penalty of 5% per day. Assignments that are not submitted after 10 days past the due date will receive a grade of 0. Exceptions to this include verifiable illness and emergencies, only when communicated directly to me within three (3) business day following the due date.

Final Exam:

The final exam will be held during the centrally scheduled exam period as determined by Scheduling and Examination Services, between April 11th to 23rd, 2026. The final exam will be 180 minutes.

No books or papers shall be permitted in the examination room.

E-proctoring:

Please note that tests in this course may use a remote proctoring service provided by Scheduling and Examination Services. The minimum computing requirements for e-proctoring service are as follows:

- Hardware: Laptop
- OS: Windows 10, Mac OS 10.14, Linux Ubuntu 18.04
- Internet Browser: Google Chrome, Mozilla Firefox, Apple Safari, or Microsoft Edge

Note: Chromebooks, tablets (Android, iOS, Windows), and smartphones are not supported by CoMaS at this time. You must complete your exams using Windows-based or MacOS computers.

Deferred Examinations:

In the event that you are unable to write a midterm, test, or other scheduled assessments due to extenuating circumstances (such as a death in the family, illness, etc.), you must provide appropriate supporting documentation to your professor. Upon review, a deferred test may be offered. Please note that students who do not provide valid documentation or fail to offer a reasonable explanation for missing an assessment will receive a grade of 0% for that test.

If you wish to defer a **Formal Final Exam**, you – the student – must reach out to the registrar's office with the proper documentation prior to the deadline (please refer to <https://carleton.ca/registrar/deferral/> for dates). Once the request has been put through, your instructor will be notified for their approval. Your final exam will be formally scheduled. If you miss the deadline for applying for a deferral, please reach out to your instructor personally to discuss.

Use of Generative Artificial Intelligence:

This is a human-centered course. In this course, evaluation focuses on what you can do *without* AI assistance. While you are welcome to use AI tools to explore ideas, study, or clarify concepts, all submitted work must represent your independent thinking and original effort. Use AI for learning, not for producing graded submissions. Your understanding and reasoning—not AI output—will form the basis of assessment. Using AI for graded submissions constitutes an academic integrity violation.

Course Schedule

Week #	Week of	Topic	Chapter(s)
1	January 7 th	<ul style="list-style-type: none"> • Introduction • Computation of Taxable Income 	11
2	January 14 th	<ul style="list-style-type: none"> • Taxes Payable for a Private Corporation 	11, 12
3	January 21 st	<ul style="list-style-type: none"> • Taxes Payable for a Private Corporation 	12
4	January 28 th	<ul style="list-style-type: none"> • Shareholder-Manager Remuneration and Tax Planning for the Owner-Manager 	13
5	February 4 th	<ul style="list-style-type: none"> • Purchase and Sale of a Business 	15
6	February 11 th	<ul style="list-style-type: none"> • Corporation Distributions 	16
7	February 18th	<ul style="list-style-type: none"> • Reading week – No class 	
8	February 25 th	<ul style="list-style-type: none"> • Corporate Reorganizations 	17
9	March 4 th	<ul style="list-style-type: none"> • Corporate Reorganizations (continued) 	17
10	March 11 th	<ul style="list-style-type: none"> • Corporate Reorganizations (continued) 	17
11	March 18 th	<ul style="list-style-type: none"> • Partnerships and Trusts 	19
12	March 25 th	<ul style="list-style-type: none"> • Goods and Services Tax / Harmonized Sales Tax 	21
13	April 1 st	<ul style="list-style-type: none"> • Review class 	Various

Contribution to Learning Goals of the Program (BCom, BIB):

Program Learning Goal	Competencies Not Covered	Competencies Introduced (only)	Competencies Taught But Not Assessed	Competencies Taught and Assessed
BC1 Knowledge <i>Graduates will be skilled in applying foundational business knowledge to appropriate business contexts.</i>				✓
BC2 Collaboration <i>Graduates will be collaborative and effective contributors in team environments that respect the experience, expertise and interest of all members.</i>			✓	
BC3 Critical Thinking <i>Graduates will be discerning critical thinkers, able to discuss different viewpoints, challenge biases and assumptions, and draw conclusions based on analysis and evaluation.</i>		✓		
BC4 Communication <i>Graduates will be effective and persuasive in their communications.</i>			✓	

ADDITIONAL INFORMATION

Course Sharing Websites

Materials created for this course (including presentations and posted notes, labs, case studies, assignments, and exams) remain the intellectual property of the author(s). They are intended for personal use and may not be reproduced or redistributed without prior written consent of the author(s).

Required calculator in BUSI course examinations.

If you are purchasing a calculator, we recommend any one of the following options: Texas Instruments BA II Plus (including Pro Model), Hewlett Packard HP 12C (including Platinum model), Staples Financial Calculator, Sharp EL-738C & Hewlett Packard HP 10bII

Group work

The Sprott School of Business encourages group assignments in the school for several reasons. They provide you with opportunities to develop and enhance interpersonal, communication, leadership, followership, and other group skills. Group assignments are also good for learning integrative skills for putting together a complex task. Your professor may assign one or more group tasks/assignments/projects in this course. Before embarking on a specific problem as a group, it is your responsibility to ensure that the problem is meant to be a group assignment and not an individual one.

Grading

In accordance with the Carleton University Undergraduate Calendar (p 34), the letter grades assigned in this course will have the following percentage equivalents:

A+ = 90-100 B+ = 77-79 C+ = 67-69 D+ = 57-59

A = 85-89 B = 73-76 C = 63-66 D = 53-56

A - = 80-84 B - = 70-72 C - = 60-62 D - = 50-52

F = Below 50

Grades entered by Registrar:

WDN = Withdrawn from the course

DEF = Deferred

Academic Regulations

University rules regarding registration, withdrawal, appealing marks, and most anything else you might need to know can be found on the university's website, here:

<http://calendar.carleton.ca/undergrad/regulations/academicregulationsoftheuniversity/>

Requests for Academic Accommodation

Carleton is committed to providing academic accessibility for all individuals. You may need special arrangements to meet your academic obligations during the term. The accommodation request processes, including information about the *Academic Consideration Policy for Students*

in Medical and Other Extenuating Circumstances, are outlined on the Academic Accommodations website (students.carleton.ca/course-outline).

You may need special arrangements to meet your academic obligations during the term. For an accommodation request, the processes are as follows:

Pregnancy Accommodation

Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details, visit the Equity Services website: carleton.ca/equity/wp-content/uploads/Student-Guide-to-Academic-Accommodation.pdf

Religious obligation

Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details, visit the Equity Services website: carleton.ca/equity/wp-content/uploads/Student-Guide-to-Academic-Accommodation.pdf

Academic Accommodations for Students with Disabilities

If you have a documented disability requiring academic accommodations in this course, please contact the Paul Menton Centre for Students with Disabilities (PMC) at 613-520-6608 or pmc@carleton.ca for a formal evaluation or contact your PMC coordinator to send your instructor your Letter of Accommodation at the beginning of the term. You must also contact the PMC no later than two weeks before the first in-class scheduled test or exam requiring accommodation (if applicable). After requesting accommodation from PMC, meet with your instructor as soon as possible to ensure accommodation arrangements are made. carleton.ca/pmc

Survivors of Sexual Violence

As a community, Carleton University is committed to maintaining a positive learning, working and living environment where sexual violence will not be tolerated, and its survivors are supported through academic accommodations as per Carleton's Sexual Violence Policy. For more information about the services available at the university and to obtain information about sexual violence and/or support, visit: carleton.ca/sexual-violence-support

Accommodation for Student Activities

Carleton University recognizes the substantial benefits, both to the individual student and for the university, that result from a student participating in activities beyond the classroom experience. Reasonable accommodation must be provided to students who compete or perform at the national or international level. Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. <https://carleton.ca/senate/wp-content/uploads/Accommodation-for-Student-Activities-1.pdf>

For more information on academic accommodation, please contact the departmental administrator or visit: students.carleton.ca/course-outline

Academic Integrity

Violations of academic integrity are a serious academic offence. Violations of academic integrity – presenting another's ideas, arguments, words or images as your own, using unauthorized material, misrepresentation, fabricating or misrepresenting research data, unauthorized co-operation or collaboration or completing work for another student – weaken the quality of the degree and will not be tolerated.

Process: If an alleged violation occurs, all relevant documentation will be forwarded to the Dean. If the allegation proves true, the penalties may include; a grade of Failure on the submitted work and/or course; academic probation; a refusal of permission to continue or to register in a specific degree program; suspension from full-time studies; suspension from all studies at Carleton; expulsion from Carleton, amongst others. **For a first offence, at a minimum, the penalty assigned will normally be a zero on the submitted work and at least a minimum full grade reduction of the final course grade. For a second offence, at a minimum, the penalty assigned will normally lead to a suspension from studies.**

Students are expected to familiarize themselves with and follow the Carleton University Student Academic Integrity Policy which is available, along with resources for compliance at: <https://carleton.ca/registrar/academic-integrity/>.

Sprott Student Services

The Sprott Undergraduate Student Services Office offers program advising and overall student success support. Our team is available to discuss your academic goals and your program progression plans. We can also work with you to develop strategies for success, including study skills for Business. If you experience any difficulty this term or if you would like to access support, please contact our team at bcom@sprott.carleton.ca or at bib@sprott.carleton.ca.

Centre for Student Academic Support

The Centre for Student Academic Support (CSAS) is a centralized collection of learning support services designed to help students achieve their goals and improve their learning both inside and outside the classroom. CSAS offers academic assistance with course content, academic writing and skills development. Visit CSAS on the 4th floor of MacOdrum Library or online at: carleton.ca/csas.

Important Information:

- Students must always retain a copy of all work that is submitted.
- All final grades are subject to the Dean's approval.
- For us to respond to your emails, we need to see your full name, CU ID, and the email must be written from your valid CARLETON address. Therefore, in order to respond to your inquiries, please send all email from your Carleton CMail account. If you do not have or have yet to activate this account, you may wish to do so by visiting <https://carleton.ca/its/get-started/new-students-2/>