BUSI 4502 A & B
Portfolio Management
Winter 2013

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OFFICE HOURS: Tuesday 12:30 to 2:30 or by appointment
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CLASS TIMES:
Section A
Tuesday 1435 – 1725
Section B
Tuesday 1805 - 2055

PREREQUISITE:
BUSI 3502 and BUSI 3500 (both with a grade of C- or better).

The School of Business enforces all prerequisites

COURSE OBJECTIVES:

The course has three objectives.

The first objective is to examine the process of portfolio construction and decision making. This objective is to be accomplished by examining the portfolio selection process from the perspectives of both institutions and individuals by means of lectures and assigned readings.

The second objective is to help students become aware of recent advances in investment management which are essential for the efficient management of investments and portfolios. This is accomplished by exposing students to advances in investment management by assigned journal articles on relevant topics; and through a short group paper on an investment topic that may be of direct interest to a portfolio manager or an analyst in an investment house. The latter provides an opportunity to pursue a particular topic of interest.

The third objective is to provide students an opportunity to invest in a portfolio of securities in a situation which is as close to reality as possible. This is accomplished by participation in the “Investment Challenge” which enables students to apply the concepts and investments strategies learned in the classroom to a practical setting.

REQUIRED TEXT:

SUPPLEMENTAL TEXTS AND BOOKS:

Various readings as assigned. These are available on-line (library) or on WCT. Students will be assigned individual articles for presentation in the subsequent class.

REFERENCE JOURNALS (PARTIAL LIST):
Financial Analyst Journal HG 4501 A72
Journal of Portfolio Management HG 4501 J68
Financial Management HG 4001 F55
Journal of International Money and Finance HG 3879 J68
Journal of Finance HG 1 J6
Journal of Financial and Quantitative Analysis HG 1 J65
Journal of Financial Economics HG 1 J67
The Review of Financial Studies HG 1 R55
Applied Financial Economics HG 11 A66
Journal of Futures Markets HG 6001 J68
Journal of Applied Corporate Finance HG 4001 J68
Review of Financial Studies HG 1 R55
Journal of Asset Management electronic version available on Business Source Complete

EVALUATION:

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<tr>
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<tr>
<td>Team Research Report</td>
<td>15</td>
<td>Apr. 5</td>
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<td>Team Trading System Study</td>
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<td>Mar. 12</td>
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<td>Individual article reviews</td>
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<td>Investment Challenge:</td>
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Tentative Break Down

Portfolio (D) and Investment Plans & Objectives Report (3) Feb. 5
Industry (I) and Companies Report (3) Mar. 5
Final Report (4)                                                        Apr. 5
Results (10)

Final Examination 50
Total 100*

The application for a deferral must be made in writing to the Registrar's Office no later than five working days after the original final examination or the due date of the take-home examination.

*NOTE: A PASSING GRADE CANNOT BE OBTAINED IN THIS COURSE UNLESS A PASSING GRADE IS ATTAINED ON THE FINAL EXAM AND ALL PROJECTS, ASSIGNMENTS AND ARTICLE REVIEWS ARE COMPLETED.

School web site: http://sprott.carleton.ca
Sprott Business Students’ Society: http://www.carleton.ca/sbss
Finance Club: http://www.carleton.ca/clubs/sfsa/
EVALUATION:
All reports will be graded on the depth and breadth of the write-up. Also note that if you miss the deadlines for any of the reports, the penalty will be an automatic 1 mark per overdue day.

TEAM (3 MEMBERS) RESEARCH REPORT

Each team is expected to write a report (maximum 16 pages double spaced with a maximum of 5 graphs or tables) on an investment topic that may be of potential use to a portfolio manager or a financial analyst in an investment house. It is assumed that this topic would go beyond the existing topics typically covered in detail in a typical investment textbook (minimum of 5 reference articles). The source of the topics can be found by researching academic journals including the Journal of Portfolio Management, Financial Management, Journal of Finance, Journal of Financial Economics, Journal of Futures, Euromoney, etc. The topics can range from new hedging techniques, financial innovations, investment techniques for superior performance, an arbitrage situation arising from a contested takeover offer, a new security, an information system for supporting investment decisions, etc. The team is expected to submit a one-page proposal for approval and comments (due Feb. 12). These reports will be presented in the last two classes. One-third of the grade will be based on the presentation. Final Report due April 5.

INDIVIDUAL ARTICLE REVIEWS:

Starting from the second session, each student will prepare a one or two page (typed) review of each of the designated* articles assigned for reading for a particular session; these reviews are to be prepared in advance of each class. They will be collected each week and graded, at random on a 0-2-4-5 basis. A 5 is assigned for an acceptable review; a 2 or 4 is assigned for various degrees of less than acceptable reviews; a zero for no review. It is anticipated that the model grade will be a 5. Students will be prepared to present and discuss these reviews in class (criticism/extension/so what).

TEAM TRADING SYSTEM STUDY:

Design, develop and test a trading system using 3 years of daily data. Details to be discussed in class. Provide a literature review with respect to trading systems/filter rules. (approx.8 pages double spaced plus 4 or 5 exhibits). Your write-up should include: purpose of study, background theory re market efficiency, literature review, explain how a filter works and how optimal filters are selected, explain how stocks were selected randomly, sample filter results for individual stocks-development period, summary filter results-test period, commentary and conclusions. Be prepared to present your results in class (due Mar. 12).

INVESTMENT CHALLENGE – TEAM PROJECT: (January 21 –March 29)
The investment challenge allows the participants to invest $1,000,000 in simulated money. The details of the game and the participation rules are available to students from the company which manages the investment challenge game. See <www.stocktrak.com> for information and registration. A fixed fee is charged by the company which runs the challenge. You will form teams of 3 for this game. Your team must open an account using the access code assigned in class – Professor Name: William M. Lawson. You must open a Standard Account (cost $24.95 USD). For this course, you are asked to invest the allocated amount over this period as described below (one hundred trade limit). Allocate the initial investment in two portfolios: D and I; D for diversified ($500,000) and I for Industry ($450,000).
PORTFOLIO MANAGEMENT FOR D:

For portfolio D: You must have, at any point in time, at least 10 securities. You must start this portfolio on January 23 with a report on how and why you selected these securities. This report will be no more than 10 double spaced pages and a maximum of four one-page exhibits and must outline the overall outlook and your expectations for the portfolio and the securities that you have selected (due Feb. 5). These securities must come from at least three industrial sectors. If you have already decided on a strategy (i.e. buy and hold versus active trading, floor and ceiling amounts you will invest in each, etc.), and have thoughts on your expectations about performance (how will you measure it?), I expect to find it in this report. You must have invested, at least, $200,000 in this portfolio by Feb. 1. Under no circumstances can your cash balance in the account fall below $500,000 until you invest in portfolio I {Show the distribution of the stocks in your portfolio across the 10 basic industry categories. Have you constructed a growth, value, mixed or other portfolio; how do you classify each of your selected stocks? Explain?}***

PORTFOLIO MANAGEMENT FOR I:

For portfolio I: You must pick your favorite industry and then choose at least 4 companies from that industry. After Feb. 3 and by February 17, you must invest, at least, $400,000 in this portfolio. Your report (no more than 15 double spaced pages and a maximum of four one-page exhibits)(due March 5) will outline the outlook and reasons for choosing the industry and the individual stocks. Your final report will be compared with what is outlined in this report. By now you could invest up to $995,000. Provide updates with respect to *** above and portfolio D.

NOTE: You are to engage in at least one margin trade (when fully invested).

FINAL REPORT: (10 pages maximum)

Your final report is due by April 5 and will contain the trading history and the corresponding reasons for the trades, the final value of the portfolio and a comparison with the intended strategies versus actual strategies, and any other relevant details. The final value of the portfolio will be as of March 30 – the last day of the investment challenge/game. Also, determine the E(r) and β for your portfolio.

DO NOT LIQUIDATE THE PORTFOLIO ON THE LAST DAY (keep it intact and designed for the future).

RESULTS – PORTFOLIO PERFORMANCE

The marks (based on the Sharpe Ratio as well as the overall portfolio return) will be calculated on the quintile rankings of the groups using the following breakdown:

1st quintile 10/10 3rd quintile 6/10
2nd quintile 8/10 4th quintile 5/10
5th quintile 4/10 – this is the lowest mark any group can receive
### TENTATIVE COURSE SCHEDULE

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<td>Jan 8</td>
<td>Introduction</td>
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<td>Jan 15</td>
<td>Background Theory and Ethics</td>
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<td>Jan 22</td>
<td>International Investing</td>
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<td>Jan. 29</td>
<td>Empirical Evidence on Security Returns</td>
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<td>Feb. 5</td>
<td>Market Efficiency</td>
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<td>Feb. 12</td>
<td>Portfolio Performance Evaluation</td>
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<td>Feb. 19</td>
<td>Reading Week (Feb. 18-22)</td>
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<td>Feb. 26</td>
<td>Theory of Active Portfolio Management</td>
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<td>Mar. 5</td>
<td>Fixed Income Portfolio Management</td>
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<td>Mar. 12</td>
<td>Portfolio Management Policy</td>
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<td>Mar. 19</td>
<td>Individual Investors &amp; Retirement Savings</td>
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<td>Mar. 26</td>
<td>Presentation of Projects</td>
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<tr>
<td>Apr. 2</td>
<td>Presentation of Projects</td>
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Final Portfolio Report and Team Research Report are due Apr. 5.
Finding Journal Articles
When you have the full reference for an article, go to the Library’s homepage www.library.carleton.ca and click on Catalogue. The Catalogue lists the journals we have by title. In the Title box key in the title of the JOURNAL, eg. Financial Analysts Journal – not the title of the article or the author’s name. When the journal is available online, you will be given a URL. Take it. Then click on the year given in your reference and scroll down to the appropriate page.
Following is the list of course readings. All journals can be found in the Catalogue. Many are e-journals available from Business Source Complete (BSC). Call numbers are provided for the few that are available in print only. (Follow: Carleton library-on line resources-journal articles and other data bases-business-Business Source Complete-BSC)
All required articles are available on CU Learn BUSI 4502 LIBRARY RESERVES

READING LIST


(Follow: library – online resources – electronic journals – F – Fortune – connect to web resources – year).

Follow: see (19) above.


School web site: http://sprott.carleton.ca
Sprott Business Students’ Society: http://www.carleton.ca/sbss
Finance Club: http://www.carleton.ca/clubs/sfsa/


(33*) Alankar, DePalma and Myron Scholes, “An Introduction to Tail Risk Parity”, Alliance Bernstein, 2012


**Required calculator in BUSI course examinations**
If you are purchasing a calculator, we recommend any one of the following options: Texas Instruments BA II Plus (including Pro Model), Hewlett Packard HP 12C (including Platinum model), Staples Financial Calculator, Sharp EL-738C & Hewlett Packard HP 10bII

**Group work**
The Sprott School of Business encourages group assignments in the school for several reasons. They provide you with opportunities to develop and enhance interpersonal, communication, leadership, follower-ship and other group skills. Group assignments are also good for learning integrative skills for putting together a complex task. Your professor may assign one or more group tasks/assignments/projects in this course. Before embarking on a specific problem as a group, it is your responsibility to ensure that the problem is meant to be a group assignment and not an individual one.

**Medical certificate**
Please note that in all occasions that call for a medical certificate you must use or furnish the information demanded in the standard university form. [http://www2.carleton.ca/registrar/forms/](http://www2.carleton.ca/registrar/forms/)

**Academic Accommodations for Students with Disabilities**
The Paul Menton Centre for Students with Disabilities (PMC) provides services to students with Learning Disabilities (LD), psychiatric/mental health disabilities, Attention Deficit Hyperactivity Disorder (ADHD), Autism Spectrum Disorders (ASD), chronic medical conditions, and impairments in mobility, hearing, and vision. If you have a disability requiring academic accommodations in this course, please contact PMC at 613-520-6608 or pmc@carleton.ca for a formal evaluation. If you are already registered with the PMC, contact your PMC coordinator to send me your *Letter of Accommodation* at the beginning of the term, and no later than two weeks before the first in-class scheduled test or exam requiring accommodation (*if applicable*). After requesting accommodation from PMC, meet with me to ensure accommodation arrangements are made. Please consult the PMC website for the deadline to request accommodations for the formally-scheduled exam (*if applicable*).

**Religious observance**
Students requesting academic accommodation on the basis of religious observance should make a formal, written request to their instructors for alternate dates and/or means of satisfying academic requirements. Such requests should be made during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist, but no later than two weeks before the compulsory academic event. Accommodation is to be worked out directly and on an individual basis between the student and the instructor(s) involved. Instructors will make accommodations in a way that avoids academic disadvantage to the student. Students or instructors who have questions or want to confirm accommodation eligibility of a religious event or practice may refer to the Equity Services website for a list of holy days and Carleton's Academic Accommodation policies, or may contact an Equity Services Advisor in the Equity Services Department for assistance.

**Pregnancy**
Pregnant students requiring academic accommodations are encouraged to contact an Equity Advisor in Equity Services to complete a letter of accommodation. The student must then make an appointment to discuss her needs with the instructor at least two weeks prior to the first academic event in which it is anticipated the accommodation will be required.

**Plagiarism**
The University Senate defines plagiarism in the regulations on instructional offenses as: "to use and pass off as one’s own idea or product work of another without expressly giving credit to another."
Borrowing someone else's answers, unauthorized possession of tests or answers to tests, or possession of material designed in answering exam questions, are also subject to university policy regarding instructional offences. For more information on Carleton University's Academic Integrity Policy, consult: http://www1.carleton.ca/studentaffairs/academic-integrity/

Important Dates & Deadlines – Winter 2013

January 7, 2013
- Winter-term classes begin.

January 18, 2013
- Last day for registration for winter term courses.
- Last day to change courses or sections for winter term courses.

January 31, 2013
- Last day for withdrawal from winter term and winter portion of fall/winter courses with full fee adjustment.

February 1, 2013
- Last day for receipt of applications for admission to the Bachelor of Architectural Studies and the Bachelor of Social Work degree programs for the 2013-14 fall/winter session.

February 15, 2013
- April examination schedule available online.

February 15-23, 2013
- Fall-term deferred examinations will be written. Examinations are normally held in the day and evening during the Monday to Saturday period. In exceptional circumstances, it may be necessary to schedule an examination on a Sunday.

February 18, 2013
- Statutory holiday. University closed.

February 18-22, 2013
- Winter Break, classes suspended.

March 1, 2013
- Last day for receipt of applications from potential Spring (June) graduates.
- Last day for receipt of applications to the Bachelor of Humanities, Bachelor of Industrial Design, Bachelor of Information Technology (Interactive Multimedia and Design), Bachelor of Journalism, and the Bachelor of Music degree program for the 2013-2014 fall/winter session.
• Last day for receipt of applications for admission to a program for the 2013 summer terms.

March 8, 2013

• Last day to submit, to the Paul Menton Centre for Students with Disabilities, Formal Examination Accommodation Forms for April examinations.

March 27, 2013

• Last day for tests or examinations in courses below the 4000-level before the final examination period (see Examination Regulations in the Academic Regulations of the University section of this Calendar).

March 29, 2013

• Statutory holiday. University closed.

April 1, 2013

• Last day for receipt of applications for admission to a program (except Bachelor of Architectural Studies, Bachelor of Humanities, Bachelor of Industrial Design, Bachelor of Information Technology (Interactive Multimedia and Design), Bachelor of Journalism, Bachelor of Music, and Bachelor of Social Work, for the 2013-2014 fall/winter session, from candidates whose documents originate outside Canada or the United States.

April 10, 2013

• Winter term ends.
• All classes follow a FRIDAY schedule.
• Last day of fall/winter and winter-term classes.
• Last day for academic withdrawal from fall/winter and winter-term courses.
• Last day for handing in term work and the last day that can be specified by a course instructor as a due date for term work for fall/winter and winter-term courses.

April 11-12, 2013

• Review period. No classes take place.

April 13-27, 2013

• Final examinations in winter term and fall/winter courses may be held. It may be necessary to schedule examinations during the day for classes held in the evening and vice versa. In exceptional circumstances, it may be necessary to schedule an examination on a Sunday.

April 16, 2013

• Winter Co-op Work Term Reports are due.

April 27, 2013

• All take home examinations are due on this day.